

Tutoring Request Form

Peer tutoring is available for students who need tutoring on a regular basis. In an effort to help us make the program work for everyone involved, we are asking you to complete the following form.

Student Name: _____ Grade: _____

Advisor Name: _____

Course: _____

Teacher: _____

The student is available for tutoring during the following times. Circle the sessions that are best.

_____ SET Sessions 9:00-9:30 Tuesday Wednesday Thursday Friday

_____ After School 2:30-3:00 Tuesday Wednesday Thursday

Once tutoring is arranged students will receive notification of days and times that tutoring is available. For SET Sessions students will be called through SET tracker. Students will receive a pass during fourth mod for after school sessions. All tutoring will take place in the Career Center.

Return this completed form to the School Counseling Office.

For Office Use Only

Tutor Assigned: _____

Sessions: SET Sessions	Tuesday	Wednesday	Thursday	Friday
After School	Tuesday	Wednesday	Thursday	

Confirmation sent to tutor and tutee: _____

Entered into Flex Tracker (if needed): _____ Pass Written (if needed): _____