Carroll County Student Government Association
Position Overview
Second Vice-President

The Purpose of CCSGA
The purpose of the Carroll County Student Government Association (CCSGA) is to provide a means of student advocacy and participation in the democratic system by allowing student input into educational policies and decisions. The CCSGA is comprised of representatives from each member school.

The Role of the Second Vice-President
The Second Vice-President of the Carroll County Student Government Association is expected to attend all CCSGA Executive Board and General Assembly meetings to represent middle school students. In addition, the Second Vice-President serves as the middle school representative for CCSGA at Maryland Association of Student Councils’ (MASC) activities and performs all other duties pertaining to the office as assigned by the President.

Responsibilities of the CCSGA Second Vice-President
- The CCSGA Second Vice-President will be elected for a one-year term and shall represent Carroll County middle school students at CCSGA functions.
- Assist the President in the Association activities especially encouraging and supporting Carroll County middle schools in developing and supporting their middle school SGA’s.
- Perform any additional duties as assigned by the President.
- Vote during all meetings.
- The CCSGA Second Vice-President must provide his/her own transportation to all meetings and functions related to the position.

Qualifications of the Second Vice-President
- The candidate should have knowledge of CCSGA, its mission and purpose and be a current 7th grader.
- The Second Vice-President will hold office for one year. (During 8th grade)
- CCSGA officers must abide by the Carroll County Eligibility Regulations for Extracurricular Activities.
Application for the Position of Second Vice-President of the
Carroll County Student Government Association

Nominee’s Name: ____________________________________________________________

School: ____________________________________________________________________

Home Address: ______________________________________________________________

Grade: ______________

Phone Number: ______________________________________________________________
Email Address: ______________________________________________________________

Your Application Packet must include:
✓ This Application Form
✓ Resume
✓ One letter of recommendation must come from each of the following:
  1) Your current principal,
  2) A middle school teacher that has/had you in class, and
  3) Your SGA Advisor.
✓ The letter must be in a sealed envelope with the recommenders’ signature over the seal.
✓ No additional letters of recommendation will be considered.
✓ You are responsible for collecting the sealed recommendation and including it with your other
  application materials in one, complete application packet. Be sure to clearly establish when you need
  the recommendation returned to you so that you can send the complete application packet in on time.
✓ We recommend that you provide a copy of the position description to the individual writing the letter
  of recommendation.

Your complete application packet must be received by April 1, 2016.
Send packet to:
Mr. Jeffrey Alisauckas
CCSGA Advisor
Carroll County Public Schools
125 North Court Street
Westminster MD 21157

2016-2017 Officer Elections
Elections for the offices of CCSGA President, Vice President, 2nd Vice President and Secretary will take
place at the April 29th General Assembly meeting at Manchester Valley High School, beginning at 9:00 a.m.
Confirmation of the receipt of your application packet will be sent to you after the April 1st deadline.
Candidates will be required to speak in front of the General Assembly for a period of no longer than 5
minutes. Speeches should address why you want to serve as an officer and what you will bring to the
position. Following all speeches there will be a short question and answer period. Delegates will vote by
secret ballot and elected officers will be announced at the end of the General Assembly meeting.
Recommendation Letter
Principal

Application for the Position of Second Vice-President of the Carroll County Student Government Association

Nominee’s Name: __________________________________________________________

Principal’s Name: ________________________________________________________

School: __________________________________________________________________

Note: This recommendation must be returned to the nominee in a sealed envelope with the Principal’s signature over the seal.

1. How long and in what context have you known the nominee?

2. Please indicate below reasons for your support for the nominee’s application for Vice-President of the Carroll County Student Government Association. (Please do not write on the back-use additional pages if necessary).

______________________________________________
Signature of Principal
Application for the Position of Second Vice-President of the Carroll County Student Government Association

Nominee’s Name: 
Teacher’s Name: 
School: 

Note: This recommendation must be returned to the nominee in a sealed envelope with the teacher’s signature over the seal.

1. How long and in what context have you known the nominee?

2. Please indicate below reasons for your support for the nominee’s application for Vice-President of the Carroll County Student Government Association. (Please do not write on the back-use additional pages if necessary).

____________________________________________
Signature of Teacher
Recommendation - SGA Advisor or Teacher

Application for the Position of Second Vice-President of the Carroll County Student Government Association

Nominee’s Name: ________________________________

Teacher’s Name: ________________________________

School: _______________________________________

Note: This recommendation must be returned to the nominee in a sealed envelope with the SGA Advisor’s signature over the seal.

1. How long and in what context have you known the nominee?

2. Please indicate below reasons for your support for the nominee’s application for President of the Carroll County Student Government Association. (Please do not write on the back-use additional pages if necessary).

_______________________________________
Signature of SGA Advisor