

**Agenda Item #: 8d**

**ITEM TYPE: Action**

**BOARD AGENDA ITEM**

**TITLE:** Approval of 2019-2020 School Calendar

**DATE:** November 14, 2018

**OVERVIEW:**

The Superintendent is recommending the approval of the 2019-2020 School Calendar. The calendar complies with Board Policy ICA and its Administrative Regulations and was published for feedback. This calendar includes:

- Parent conferences will be scheduled during the evening on a school-by-school basis;
- No school for students on October 1, 2019 which is a Professional Development day for Teachers and Instructional Assistants;
- Three (3) emergency closing days are built into the calendar;
- Winter Break will begin Monday, December 23, 2019, with students returning on Thursday, January 2, 2020;
- The Easter Holiday, a mandated state holiday, includes Friday, April 10, 2020 and Monday, April 13, 2020, with students returning on Tuesday, April 14, 2020; and
- The last day of school for students is Friday, June 12, 2020.

**LINK TO STRATEGIC PLAN:** N/A

**RECOMMENDATION/FUTURE DIRECTION:** For Board approval.

**Submitted by:**

Chantress J. Baptist, Human Resources Director

**Approve/Concur:**

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Jonathan D. O'Neal, Assistant Superintendent of Administration

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Steven A. Lockard, Ph.D., Superintendent of Schools

**2019-2020 School Calendar**

**September**

- 3 Schools Open – First Day for Students
- 30 Schools/Offices Closed – Rosh Hashanah

**October**

- 1 Schools Closed for Students – Professional Development Day for Teachers and Instructional Assistants
- 9 Schools/Offices Closed – Yom Kippur
- 17 Two Hours and Forty-Five Minutes Early Dismissal System-wide; Professional Development Time Available for Instructional Staff; Schools Closed for Pre-kindergarten Students
- 18 Schools Closed for Students and 10-Month Staff – Professional Meeting Day

**November**

- 8 Marking Period Ends. Two Hours and Forty-Five Minutes Early Dismissal System-wide; Teachers Work on End of Marking Period Items; Schools Closed for Pre-Kindergarten Students
- 27 Schools/Offices Two Hours and Forty-Five Minutes Early Dismissal – Last Day before Thanksgiving Holiday; Schools Closed for Pre-Kindergarten Students
- 28-29 Schools/Offices Closed – Thanksgiving Holiday

**December**

- 2 Schools/Offices Reopen
- 23-31 Schools/Offices Closed – Christmas/Winter Holiday

**January**

- 1 Schools/Offices Closed – Christmas/Winter Holiday
- 2 Schools/Offices Reopen
- 20 Schools/Offices Closed – Martin Luther King, Jr. Holiday
- 29 Schools Closed for Students – Teachers Work on End of Marking Period Items; Non-Work Day for Instructional Assistants

**February**

- 17 Schools/Offices Closed – Presidents’ Day

**March**

- 6 Two Hours and Forty-Five Minutes Early Dismissal System-wide; Professional Development Time Available for Instructional Staff; Schools Closed for Pre-Kindergarten Students

**April**

- 6 Marking Period Ends – Two Hours and Forty-Five Minutes Early Dismissal System-wide; Teachers Work on End of Marking Period Items; Schools Closed for Pre-Kindergarten Students
- 10 Schools/Offices Closed – Good Friday
- 13 Schools/Offices Closed – Easter Monday
- 14 Schools/Offices Reopen
- 28 Schools/Offices Closed – Primary Election Day

**May**

- 25 Schools/Offices Closed – Memorial Day

**June**

- 11 Last Day for Pre-Kindergarten Students
- 12 Last Day for Students, Two Hours and Forty-Five Minutes Early Dismissal System-wide – Professional Time for Teachers
- 15 Professional Time for Teachers – Last Duty Day for Teachers; Non-work Day for Instructional Assistants

**CARROLL COUNTY PUBLIC SCHOOLS' SCHOOL CALENDAR  
2019-2020**

All duty days or half days when students are not in school will be used for professional meetings, in-service activities, or workdays as determined by appropriate central office administrative personnel or the school principal.

**HIGH SCHOOL GRADUATION DATES**

June 1, 2020	Winters Mill High	7:00 pm
June 2, 2020	Manchester Valley High	7:00 pm
June 3, 2020	Francis Scott Key High	7:00 pm
June 4, 2020	Century High	7:00 pm
June 5, 2020	Westminster High	7:00 pm
June 6, 2020	South Carroll High	1:00 pm
June 6, 2020	Liberty High	7:00 pm

Carroll Springs will hold its Certificate Ceremony at 7:00 pm on May 28, 2020 at Carroll Community College-Scott Center.  
Gateway School will hold its Certificate Ceremony at 7:00 pm on May 27, 2020 at Carroll Community College-Scott Center.  
Carroll County Career & Technology Center will hold its Certificate Ceremony as students complete their programs.  
Dates and times will be released through the school.

**NUMBER OF DAYS IN SCHOOL CALENDAR**

MONTH	STUDENT DAYS	TEACHER DAYS	*MARKING PERIODS
AUGUST	0	5	<b>FIRST</b> SEPTEMBER 3 – NOVEMBER 8
SEPTEMBER	19	19	
OCTOBER	20	21	<b>SECOND</b> NOVEMBER 11 – JANUARY 28
NOVEMBER	19	19	
DECEMBER	15	15	<b>THIRD</b> JANUARY 30 – APRIL 6
JANUARY	20	21	
FEBRUARY	19	19	<b>FOURTH</b> APRIL 7 – JUNE 12  *Actual marking periods may be adjusted depending on the use of emergency closing days.
MARCH	22	22	
APRIL	19	19	
MAY	20	20	
JUNE	10	11	
<b>TOTAL</b>	<b><u>-3*</u> 180</b>	<b><u>-3*</u> 188</b>	

\*Emergency Closing Days

If any of the three (3) emergency closing days are not used, the last day for student and staff are as listed below:

- One (1) day not used – Last Student Day – June 11<sup>th</sup>, Last Staff Day - June 12<sup>th</sup>.
- Two (2) days not used – Last Student Day – June 10<sup>th</sup>, Last Staff Day – June 11<sup>th</sup>.
- Three (3) days not used – Last Student Day – June 9<sup>th</sup>, Last Staff Day – June 10<sup>th</sup>.

In the event that the school year is shortened due to unused emergency closing days, the last student day will be a two-hour and forty-five minutes early dismissal. The one-day immediately following the last student day will serve as a professional day for teachers.

If a fourth (4<sup>th</sup>) emergency closing day is used, the school year may be extended to include Monday, June 15, 2020 as the last student day and will be a two-hour and forty-five minute early dismissal. If additional emergency days are needed, the Board will request a waiver from the requirement that the school year end no later than June 15, allowing make-up days to be scheduled beyond this date.