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**CARROLL COUNTY PUBLIC SCHOOLS  
ADMINISTRATIVE REGULATIONS**

**BOARD POLICY JK:      DISCIPLINE**

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The goal of the Board of Education is to maintain an environment of order, safety, and discipline necessary for effective learning. Therefore, discipline in Carroll County Public Schools shall:

1. Reflect a discipline philosophy based on the goals of fostering, teaching, and acknowledging positive behavior;
2. Be designed to keep students connected to school so that they may graduate college and career ready;
3. Allow for staff discretion in assigning appropriate consequences;
4. Support the educational and counseling needs of disciplined students.

School staff shall implement appropriate consequences and interventions which are available both within the school setting and outside of the school setting. Successful implementation of consequences and interventions requires parent contact and involvement.

Students shall know that teachers will take reasonable disciplinary action to deter acts which interrupt the educational process and that they may use reasonable force in self-defense or in restraint of a student to prevent harm to that student or to others. The term “reasonable force” shall not encompass physical abuse from anyone in the school system. Corporal punishment shall not be inflicted on any student by any employee of the Carroll County Board of Education. If students feel they have been subjected to unfair punishment, they and/or their parents have the right to use the grievance procedure.

In some instances where the behavior of a student is disruptive or detrimental to the operation of the school, a student may be suspended or expelled from that school (COMAR 13A.08.01.11).

Administrators shall confer with teachers who make referrals for disciplinary action. Such conferring may be in person, by telephone, by e-mail, or by letter, so long as the method chosen provides opportunity for the teacher to respond before the student is returned to the classroom.

Student discipline records will be maintained in a separate file from the student’s cumulative record. A new discipline record shall be kept for students each year. Violations involving drugs/alcohol, serious threats of violence, violent acts and weapons are cumulative over a student’s school career, beginning with the age of responsibility, seven years of age. Discipline records shall be an objective, factual listing of behavioral infractions and consequences. Discipline records shall be transferred to a school outside of the county school system upon such a request from a school the child is entering.