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CARROLL COUNTY PUBLIC SCHOOLS  
ADMINISTRATIVE REGULATIONS

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BOARD POLICY EEB: AUTHORIZED SCHOOL BUS PASSENGERS

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- A. Those who are legally entitled to ride school buses are contractors, drivers, assigned school pupils and designated employees specified for supervision of pupils.
- B. Pupils may not ride buses other than those to which they are regularly assigned without prior approval by the principal, following written request by the parent.

Permission to ride other than the assigned bus shall be granted only for reasons of an emergency, extenuating circumstances, medical necessity or to a regular work location.

- 1. In order for supervision to be the reason for the approval of riding a bus other than the students regularly assigned bus, the following conditions must be met:

- a. No overloading of the bus will be created
- b. An emergency or extenuating condition exists

- 2. Regular Work Location:

- a. No overloading of the bus will be created
- b. Must be a regular route stop location
- c. Verification of employment and work schedule by the employer shall be supplied by the student to school administration.
- d. Parents/guardians must submit a letter to the school principal accepting responsibility for the student from the established bus stop to the work site.

- C. Parents or other adults who are designated as chaperones may ride when the bus is being used during the school day for an educational field trip.
- D. Parents may not ride buses when they are being used to transport children to and from school on their normal scheduled runs.