
**CARROLL COUNTY PUBLIC SCHOOLS
ADMINISTRATIVE REGULATIONS**

BOARD POLICY EEA: ELIGIBILITY FOR SCHOOL BUS TRANSPORTATION

Procedures for Implementing:

- A. Request from parent/guardian for student transportation must be made in writing or by phone to Transportation Services. All requests will be recorded and given to appropriate area supervisor for investigation and response.
- B. The area supervisor will review request and make an on-site inspection of location in question.
- C. Distance from the home to the assigned school is measured from the end of the pupil's lane to the nearest driveway or walking entrance of the school building by the most direct traveled route.
- D. Exceptions - Criteria for Approving Exceptions:
 - 1. The transportation area supervisor does a stop evaluation form and looks for conditions such as:
 - a. Traffic patterns
 - b. Traffic volume
 - c. Traffic control devices/speed limit
 - d. Alignment of road
 - e. Road width and composition
 - f. Road shoulders (width and composition)
 - g. Walk ways (sidewalks, pathways, walkways)
 - h. Sight distance
 - i. Type of community (residential, industrial, commercial, agricultural)
 - j. School level of students (middle, high)
 - 2. The area supervisor reviews data and determines if unusual conditions or an adequate walking area exists and whether an exception to the one (1) mile walking distance policy may be made.
 - 3. An adequate walking area is defined as a level walking area of sufficient width to allow students to walk to the assigned school. When evaluating adequate walking conditions temporary obstructions such as snow, ice, vehicles, trash cans will not be considered.

4. Transportation provided for non-handicapped middle and high school pupils residing less than one (1) mile from the school attended shall be considered.
5. The decision by the transportation area supervisor may be appealed in writing to the Director of Transportation Services.