Reset Form

BOARD OF EDUCATION OF CARROLL COUNTY
Westminster, Maryland
SCHOOL - GENERAL

CASH RECEIPTS

School _____ Month _____ Day _____ Year _____

Receipt Tickets: From # _____ To # _____ # of Receipt Tickets _____

(if new box is used) From # _____ To # _____ # of Receipt Tickets _____

Per attached tape of receipt tickets _____

Total amount paid by school _____

Check written by school: Beginning No. _____

Ending No. _____

Sub- Total $ 0.00

ADJUSTMENTS:

_____

_____

_____

_____

_____

Enter negative numbers using - sign

+/- 0.00

TOTAL AMOUNT OF CHECK ENCLOSED: $ 0.00

Check Number _____

Approved by: Prepared by:

_____ _____

Principal Date Secretary Date

MUST BE IN FINANCE OFFICE BY THE 15TH OF THE MONTH
If Saturday is the 15th due on prior Friday
If Sunday is the 15th due on following Monday.

Revised March 2016