

CCPS Security and Emergency Response

Goal

To provide a safe and secure learning environment for all students.

Security can be inconvenient

Balance security and efficiency

Cannot completely lockdown schools and operate

Visitor Management

- Standard practice for ALL visitors and parents
- Visitors are expected to use the intercom system
 - No answer - call the schools main number (posted by the intercom)
 - Will be asked your reason for the visit
 - Report directly to the main office
- Beyond the main office
 - Will be required to show valid govt. issued photo ID
 - No ID – not permitted to go beyond main office without escort

Special Circumstances

- Visitor management system might not be used for large events like assemblies, etc.
- Schools may require a RSVP for such events
- Elem. Schools may use blocks of time for visits during events like field day

Standard Response Protocol (SRP)

- Critical incidents trigger one of 4 actions
- Administrators and staff are trained on the SRP annually
- Staff also receives additional training for active assailants
- Schools to drill these actions in various forms (required by law)
- Most actions precautionary

Parent Expectations

- Receive notification from Central Office
 - As soon as possible – accurate information must be obtained
 - Remain by phone or email for updates/instructions
- **DO NOT GO TO THE SCHOOL UNLESS INSTRUCTED**
 - Many actions are precautionary - school will return to normal activity
 - No access to students until situation is rendered safe
 - Responding to school compounds issues for staff and emergency responders
- **DO NOT CALL THE SCHOOL FOR INFORMATION**
 - Staff are busy handling incident
 - Updates will be sent via School Messenger



LOCKOUT

External Threats or Police Activity in Area

Actions:

- Verify all exterior doors are closed and locked
- No outside activity
- No one comes in or out of building
- Classes may change – students may move around in building

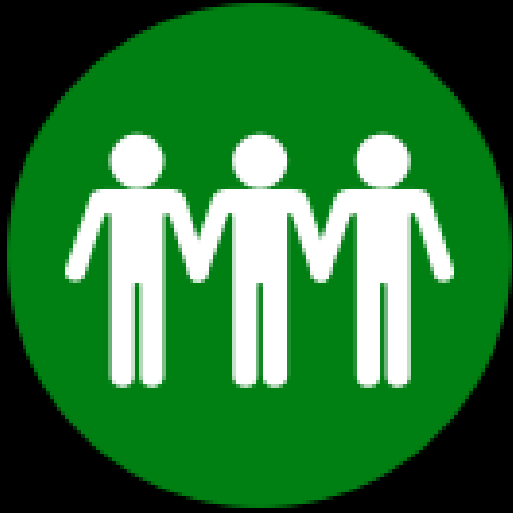


LOCKDOWN

Internal Threats – Trespasser or Assailant

Actions:

- Close doors (doors are staged in the locked position)
- Fortify doors – barricade or tie off as appropriate
- Move away from doorway – out of sight from hallway
- Quiet – phones silenced and no talking
- Evacuate through primary or secondary exit - if safe
- Students stuck in hallway – evacuate through nearest safe exit



EVACUATE

Directed - fire, gas leaks, or other internal issues

Actions:

- Evacuate through nearest safe exit
- Move to predesignated locations
- May reenter building if determined safe by fire department



SHELTER

External – Chemical spill, severe weather

Actions:

- Remain inside the building
- Take specific actions due to threat i.e., tornado
- Depending on incident students may eventually be evacuated

Reunification

If students are evacuated to another location:

- Guardians will receive specific instructions for student pick up or transportation via school messenger
- Accountability is very important
- Guardians should exercise patience

School Resource Officers (SRO)

Assigned to high schools

Primary Responsibilities:

- Providing security
- Handling crimes that schools would normally call law enforcement
- Developing positive relationships with students (mentor)

Will not be used for or in lieu of school discipline

Security Initiative

- High Schools without an assigned SRO's will have deputies assigned on overtime
- Middle and Elementary Schools will receive routine patrols by law enforcement officers

“See Something, Say Something” “Don’t Repost”

Reporting

- Don’t delay
- During normal schools hours – report to school administrators
- After hours – report to local law enforcement
- Social media threats should be photograph or screen shot
- Never repost or spread rumors

All threats are treated seriously

- Collaborative Investigations – school admin., school security and local law enforcement
- Most are unsubstantiated

Security is Everyone's Responsibility

Concerns should be brought immediately to the attention of:

- Your respective school administrators
- Supervisor of Security and Emergency Management

Duane Williams (410) 751-3171 or dawill2@carrollk12.org