

Summary of Regulations for Out-of-District Placement in Open and Closed Schools

Open Schools (Less than 90% of Functional Capacity)

- A. Childcare - Kindergarten through Grade 8 - The student must go to school from, or return from school to, a licensed childcare center or a home other than the student's own on a daily basis because both parents are employed and there would be no responsible adult in the child's home.
 - 1. Childcare criteria do not apply when the childcare is housed within a Carroll County Public School.
 - 2. Childcare will not be considered as a reason for out-of-district placement for students in grades 9-12.
 - 3. All childcare supervision shall be verified in writing on the out-of-district form and signed by the childcare provider.
 - 4. If the childcare provider changes during the school year, the parent/legal guardian and the childcare provider shall notify the appropriate Pupil Personnel Worker, in writing, including a signed statement from the new childcare provider.
- B. Moving - The applicant must provide a copy of a contract with a proposed settlement/moving date at time of application.
 - 1. Student is a member of an in-county family with specific proof of plans to move into the requested school's attendance area during the current school year.
 - 2. Student is a member of a family that moves from one in-county attendance area to another in-county attendance area during the current school year.
- C. Final Year of Attendance - Student is in the final year of attendance at a given school (i.e. 5th, 8th, or 12th grade) where the student attended and successfully completed the previous grade.
- D. School Based Staff Member (.6 to 1.0) – a child of a .6 to 1.0 F.T.E. staff member may be approved for an out-of-district placement in the school where the staff member is assigned or a school that directly feeds into or out of the staff member's assigned school.

Closed Schools (At or above 90% of Functional Capacity)

- A. Moving - The applicant must provide a copy of a contract with a proposed settlement/moving date at time of application.
 - 1. Student is a member of an in-county family with specific proof of plans to move into the requested school's attendance area during the current school year.
 - 2. Student is a member of a family that moves from one in-county attendance area to another in-county attendance area during the current school year.
- B. Final Year of Attendance - Student is in the final year of attendance at a given school (i.e. 5th, 8th, or 12th grade) where the student attended and successfully completed the previous grade.
- C. School Based Staff Member (.6 to 1.0) – a child of a .6 to 1.0 F.T.E. staff member may be approved for an out-of-district placement in the school where the staff member is assigned or a school that directly feeds into or out of the staff member's assigned school.