

**BOARD OF EDUCATION OF CARROLL COUNTY
GARY W. BAUER, PRESIDENT
CHARLES I. ECKER, SUPERINTENDENT
MARCH 9, 2005 BOARD MINUTES (APPROVED)**

PRESENT

Gary W. Bauer, President
Laura K. Rhodes, Vice President
Cynthia L. Foley
Thomas G. Hiltz
C. Scott Stone
Andy McEvoy, Student Representative
Charles I. Ecker, Superintendent
Edmund O'Meally, Legal Counsel

ABSENT

Dean Minnich, Commissioner

President Bauer convened the Board of Education in regular session on Wednesday, March 9, 2005 at 5:06 p.m. in the Board meeting room. Mr. Bauer led the audience in the Pledge of Allegiance; all remained standing for a moment of silent meditation.

Moved by Mrs. Rhodes, seconded by Mr. Stone, Dr. Ecker amended the agenda by moving 7.02 Mellenbrook Implementation Plan from Reports to 5.09 Action Items. The Board voted unanimously to approve the agenda as amended.

**APPROVAL OF
AGENDA**

Moved by Mr. Hiltz, seconded by Mrs. Foley, the Board voted unanimously to approve the February 9 and February 17, 2005 Board Minutes.

**APPROVAL OF BOARD
MINUTES FEBRUARY 9 and
FEBRUARY 17, 2005**

Mr. Bauer stated that the Chesapeake Bay Foundation has recognized Pam Sherfey, a fourth grade teacher at Linton Springs Elementary School, as the winner of the Chesapeake Bay Foundation Trust Teacher of the Year.

**CORRESPONDENCE TO AND
FROM BOARD MEMBERS**

Mrs. Rhodes reported that she received e-mail correspondence regarding freshman seminar, North Carroll High School issues, and the Advanced Placement and Honors courses. She also reported that she has had several meetings with United Hands, an

organization working with immigrants and non-English speaking families in the community regarding the concerns they have with parent communication.

Mrs. Rhodes added that she wished the Robotics Group from the Career & Technology Center good luck in their competition and offered congratulations to the Westminster High School Chorus for scoring well on their state competition.

Mrs. Foley reported that she attended the February meeting of the advisory council at the Career and Technology Center. In March, she attended Multicultural Day at Liberty High School where the American Field Service Intercultural Programs for student exchange presented Mrs. Oliver an award. She also attended the Physics Olympics held at Liberty High School, and the Winters Mill High School reception for the start of the Middle States Accreditation.

CITIZEN PARTICIPATION

Mrs. Rhodes reviewed the guidelines for citizen participation and asked those who were present to discuss a personnel matter to meet with Mr. Stephen Guthrie, Assistant Superintendent of Administration, in the hall.

1. Ms. Sherry DelGiorno thanked the Board for providing an unbiased assessment of the current high school program of studies by the Mellenbrook advisors. She agrees that the freshman seminar should not be made mandatory; however, she feels it should become effective immediately. She also thanked the Board for the current emphasis on Advanced Placement course offerings and that the Mellenbrook advisors see the importance in offering these courses as well. Mrs. DelGiorno concluded by stating that she felt the survey regarding school schedules should have included the A Day/B Day choice.

2. Ms. Catherine Kelly, parent, spoke to the Board regarding advanced placement testing. Her concern is that there are at least 30 students per class and she feels there are too many students in this type of class. She would like to know if there are plans to address this issue. Her second concern was regarding Level 4 classes. She feels there is no benefit for a student who wants a more rigorous course but isn't prepared to take an Advanced Placement class. She concluded by stating that she does not see the benefit of Advanced Placement courses and more rigorous honors classes should be more readily available.

Mr. McEvoy reported that the Carroll County Student Government Association met with high school administrators and stated how diverse the seven high schools are. He explained that the administrators need the support and trust of the Board so that the needs of the students can be met.

**STUDENT
REPRESENTATIVE
REPORT**

He also reported that administrators are not satisfied with the current levels of academic rigor. Students want to be pushed harder and further. He seems to think there is a decrease in academic interest, feels that students need to be pushed harder, and that Advanced Placement courses are not the answer. Mr. McEvoy indicated that he would like to see more focus on the academic and honors classes.

Mr. Barry Potts, President of the Carroll County Education Association, spoke about trust and respect in the school system. CCEA believes there are concerns that need to be addressed about the lack of trust and support toward teachers from colleagues and administrators. A professional relationship of trust and respect among all educators should be established and maintained in order for the focus to remain on students. CCEA also wants to maintain and attract quality educators and hopes to keep focusing on these issues in order to move forward.

CCEA

Ms. Ginger Halverson, President of the Carroll County Council of PTA's, brought the Board up-to-date on what the Council has done in the last month. She reported that the council met with the legislators and the county's Director of Management and Budget regarding transfers and other issues. The Carroll County Council of PTA's is offering workshops for parents. Some of the workshop topics will be "Dealing with Difficult People," "Self Esteem," Self Concept," "Substance Abuse," "Internet," etc. The next workshop will be held on May 2 at Westminster High School.

**CARROLL COUNTY
COUNCIL OF PTA'S**

PERSONNEL

Moved by Mr. Stone, seconded by Mrs. Rhodes, Dr. Ecker recommended the appointment of Kimberly N. Dolch, Assistant Principal at North Carroll High, to Acting Principal at North Carroll High; C. Richard Weaver, Agriculture teacher at North Carroll High, to Acting Assistant Principal at North Carroll High; and William J. Hyson, Physical Education/Health teacher at Francis Scott Key, to Acting Assistant Principal at Francis Scott Key. The Board voted unanimously to approve the personnel recommendations.

**PERSONNEL
ACTION ITEMS**

STUDENT ACHIEVEMENT/CURRICULUM FOCUS REPORT

Jan Jayman, Supervisor of English and Modern/Classical Languages, reported on Understanding Language Through Integrated Grammar Instruction. Ms. Jayman provided an overview of the report and introduced the other presenters: Mr. Thom McHugh, English teacher at Century High; Mr. Kevin Mooney, English teacher at Westminster High; and Mr. Frank Tontala, III, sophomore at Westminster High. The presentation covered topics on connection to writing policy, grammar scope and sequence, resources, staff development, collaborative efforts, practical classroom application, and evidence of learning.

**STUDENT ACHIEVEMENT/
CURRICULUM FOCUS
REPORT**

Ms. Jayman added that this summer teachers would be writing new curriculum with the grammar scope and sequence. In September, middle and high school English and language arts teachers will meet to learn more about this approach to teaching grammar. She reported that The National Council of Teachers of English has asked her to present a full day workshop at its convention to share what Carroll County is doing with grammar. She also indicated that the English department is in the beginning stages of developing and designing the scope and sequence for middle schools, which will be directly aligned with what is being done in high school.

Mr. Stone indicated that the facilitator of a workshop he attended reported that his number one criterion for hiring entry-level personnel is writing. Mr. Stone then asked if there is a minimum level of ability or foundation that students need when starting this type of grammar program. Mr. Mooney answered by saying that the foundation is there, teachers just help shape it.

ACTION ITEMS

Moved by Mrs. Rhodes, seconded by Mr. Hiltz, the Board voted unanimously to approve the Student Appointments to the Career and Technology Education Advisory Council. (ADDENDUM #1)

**STUDENT APPOINTMENTS TO
CAREER & TECHNOLOGY
EDUCATION ADVISORY
COUNCIL**

Moved by Mr. Stone, seconded by Mr. Hiltz, the Board voted unanimously to approve 2005-2006 CCPS Goals. (ADDENDUM #2)

**2005-2006 CCPS
GOALS**

Moved by Mrs. Foley, seconded by Mr. Stone, the Board voted unanimously to approve the Ebb Valley Elementary School Site. (ADDENDUM #3)

Mr. Hiltz asked what facilities for public sewer and water were

**EBB VALLEY ELEMENTARY
SCHOOL SITE**

available to the Ebb Valley site. Dr. Ecker indicated that Ebb Valley would be in the Manchester water and sewer district. Mr. Stone questioned plans for construction of a water tower to help provide water and pressure to the site. Mr. Albert Eilbacher, Supervisor of Construction, reported that water and sewer service is being extended as part of the development for the property adjacent to the CCPS property. He also stated that a water tower has been investigated. Mr. Stone asked about a wastewater pumping station. Mr. Eilbacher indicated that it was discussed, but he is not sure what the plans are at this time.

Moved by Mr. Hiltz, seconded by Mr. Stone, the Board voted 4-1 in favor of approving the Revisions to the 2005-2006 School Calendar. Yea: Mr. Bauer, Mrs. Foley, Mr. Hiltz, Mr. Stone; Nay: Mrs. Rhodes. (ADDENDUM #4)

**REVISIONS TO THE 2005-
2006 SCHOOL
CALENDAR**

Dr. Ecker indicated that out of 250 responses to the survey, 20 responses were opposed to the changes in the calendar, with the remainder of the responses in favor of the changes.

Mrs. Foley expressed her concern about when the parent conference days were being held. She feels they are too far away from the issue of the report card.

Moved by Mrs. Rhodes, seconded by Mrs. Foley, the Board voted unanimously to approve the *eSchoolnewsletter* Contract. (ADDENDUM #5)

**ESCHOOLNEWSLETTER
CONTRACT**

Mr. Stone stated that this is an excellent way of increasing the level of communication from schools to parents, community, and system-wide.

Dr. Ecker explained how the *eSchoolnewsletter* works, indicating that parents must sign up to receive information. He also explained that this would not replace emergency phone calls.

Mr. Guthrie indicated that there are 25 schools online at this time. Parents can sign on now by going to eschoolnews.com, pull down Carroll, then pull down the number of schools they would like information from.

Moved by Mr. Stone, seconded by Mrs. Rhodes, the Board voted unanimously to approve the Transfer of School Bus Contracts. (ADDENDUM #6)

**TRANSFER OF SCHOOL
BUS CONTRACTS**

Moved by Mr. Hiltz, seconded by Mrs. Rhodes, the Board voted unanimously to approve the Change Order for Window Infill Modifications at North Carroll Middle School Modernization Project. (ADDENDUM #7)

**CHANGE ORDER FOR
WINDOW INFILL
MODIFICATION - NCMS**

Moved by Mr. Stone, seconded by Mrs. Foley, the Board voted unanimously to approve the Electricity Procurement Authorization. (ADDENDUM #8)

Mr. Stone explained that this approval gives the Superintendent or his designee the authority to enter into a contract and will go to the Board in final form for approval at a later date.

**ELECTRICITY
PROCUREMENT
AUTHORIZATION**

Moved by Mrs. Rhodes, seconded by Mr. Hiltz, the Board considered the approval of The Mellenbrook Implementation Plan. (ADDENDUM #9)

**MELLENBROOK
IMPLEMENTATION PLAN
(FRESHMAN SEMINAR)**

Mr. Hiltz stated that he felt only two of the recommended items need to be approved, the elimination of freshman seminar and the elimination of the six-credit career focus graduation requirement. After discussion, Mr. Stone suggested the original motion be withdrawn and a second motion made. Mrs. Rhodes and Mr. Hiltz agreed to withdraw the motion.

Mr. Hiltz made a motion to amend the recommendation stating “to eliminate the freshman seminar requirement as mandatory and eliminate the six-credit career focus graduation

requirement with a review of the rest of the implementation plan as a board report,” seconded by Mrs. Rhodes.

Dr. Ecker indicated that the freshman seminar should be kept mandatory for the 2005-2006 school year and elective with the 2006-2007 school year.

Mr. Hiltz stated that he would like the motion effective with the 2005-2006 school year.

After further discussion regarding the effective date, Dr. Harry Fogle, Assistant Superintendent of School Management, offered an option. He explained that the freshman seminar could be eliminated effective with the 2006-2007 school year, but provide an opt out provision for the 2005-2006 school year. This would give parents and students a choice next school year and adequate time to prepare schedules for the 2006-2007 school year.

At this time, the motion was withdrawn. Mr. Hiltz made a motion that the freshman seminar requirement be eliminated commencing with the 2005-2006 school year, seconded by Mrs. Rhodes. The motion failed 3-2. Yea: Mrs. Foley, Mr. Stone, Nay: Mr. Bauer, Mr. Hiltz, Mrs. Rhodes.

Mrs. Rhodes made a motion that the freshman seminar be eliminated effective with the 2006-2007 school year, seconded by Mr. Hiltz, but asked to include the opt out provision for the 2005-2006 school year. Mr. Stone made a motion to amend the main motion to include the opt out provision for the 2005-2006 school year, seconded by Mrs. Foley. The Board voted 4-1 in favor of approving the motion to amend the main motion. Yea: Mr. Bauer, Mrs. Foley, Mr. Hiltz, Mr. Stone; Nay: Mrs. Rhodes.

The amended main motion, “requirement for freshman seminar will remain in effect for 2005-2006 school year and be eliminated in the 2006-2007 school but in 2005-2006 a student may opt out of the requirement for freshman seminar,” was unanimously approved.

Moved by Mr. Hiltz, seconded by Mrs. Rhodes, the Board voted to approve the recommendation to eliminate the six-credit career focus graduation requirement beginning in school year 2005-2006. Mr. Stone indicated that the recommendation from the Superintendent is to eliminate the graduation requirement effective immediately. Mr. Hiltz modified his motion to “eliminate the six-credit career focus graduation requirement effective immediately,” accepted by Mrs. Rhodes; the Board voted unanimously to approve the modified motion.

Mr. Stone indicated that he wanted to comment on the advisory program portion of the Mellenbrook Plan. He stated that he supports the position in the plan that the advisory program be a requirement for all high schools and should be in a consistent manner but feels the implementation of the program should not be delayed and effective in the 2005-2006 school year. He asked if the advisory program was left as voluntary in 2005/2006, could it be implemented in a consistent manner in 2006-2007? Dr. Fogle said that could be done.

**MELLENBROOK
IMPLEMENTATION PLAN
(ADVISORY PROGRAM)**

Mrs. Rhodes made a motion to adopt the recommendation as the Superintendent proposed: “to make the advisory program consistent in time and content, the group will be formed to develop the guidelines, and the implementation of it being solidified across the high schools to begin with the 2006-2007 school year,” seconded by Mr. Stone.

Mr. Stone asked if this would come back to the Board as a report or action and when that would occur. Dr. Ecker indicated he hoped this would come back as an action item by the end of the summer. The Board voted unanimously in favor of the motion.

DISCUSSION

Dr. Fogle presented an overview of the entrance waiver for pre-kindergarten and kindergarten. He spoke about the procedures and guidelines for

**PRE-KINDERGARTEN and
KINDERGARTEN AGE OF
ENTRANCE WAIVER
REGULATION**

STUDENT APPOINTMENTS TO THE
CAREER AND TECHNOLOGY EDUCATION ADVISORY COUNCIL

The following students have been recommended by their principal for appointment to the Career and Technology Education Advisory Council to serve from March 2005 through January 2006:

Patricia Short	-	Carroll County Career & Technology Center (Culinary Arts Program)
Mariel Fedde	-	Century High School (Drafting Program)
Ian Stambaugh	-	Francis Scott Key High School (Welding Program)
Matthew Mason	-	Liberty High School (Electrical Construction Program)
Michael DiSantostefano	-	North Carroll High School (Drafting Program)
Katherine Engel	-	South Carroll High School (Automotive Technology Program)
Pamela Harmon	-	Westminster High School (Culinary Arts Program)
Clifton Keller, II	-	Winters Mill High School (Computer Technology Program)

CARROLL COUNTY PUBLIC SCHOOLS
2005-2006 GOALS

GOAL I. IMPROVE STUDENT ACHIEVEMENT:

All students will achieve at or above grade level through a rigorous, articulated, and aligned instructional program.

GOAL II. OPTIMIZE RESOURCES:

Carroll County Public Schools will make maximum, effective, and efficient use of fiscal, human, and facility resources, which align with and support student achievement.

GOAL III. PROVIDE A SAFE AND ORDERLY ENVIRONMENT:

All schools will provide a safe and orderly environment for all students and staff.

GOAL IV. STRENGTHEN PRODUCTIVE COMMUNITY PARTNERSHIPS:

Carroll County Public Schools will foster an open, trusting, and supportive relationship with parents, community members, business and public officials to directly support student achievement.

GOAL V. ENGAGE IN A PROCESS OF SCHOOL IMPROVEMENT:

Carroll County Public Schools will align all school and system actions with the Objectives and Indicators of the CCPS Comprehensive Master Plan, while continuing to measure performance and ensuring all actions and decisions are contributing to the attainment of the Objectives and Indicators.

APPROVED: August 14, 2002

REVISED: March 9, 2005

BOARD AGENDA ITEM

INFORMATION

ACTION

DISCUSSION

REPORT

TITLE: Approval of the Ebb Valley Elementary School Site

DATE: March 9, 2005

OVERVIEW:

The site selection process includes seeking approval of the site from the IAC and State Superintendent of Schools. The site analysis process through the State Clearinghouse has been completed and a "consistent with the state agencies plans, programs and objectives" recommendation received. The next step in the site selection process is to seek site approval from the IAC and State Superintendent of Schools. The MD Public School Construction Program Administrative Rules and Regulations require Board of Education of Carroll County's approval prior to the submittal of the site for IAC and State Superintendent approval.

Carroll County Commissioners acquired this site of approximately 20 acres in October 1989. It is located on the east side of MD Route 30 between Ferrier and Lineboro Roads.

FISCAL IMPACT None

RECOMMENDATION/FUTURE DIRECTION


For Board of Education approval of this site for the proposed Ebb Valley Elementary School.

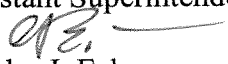
Submitted by:

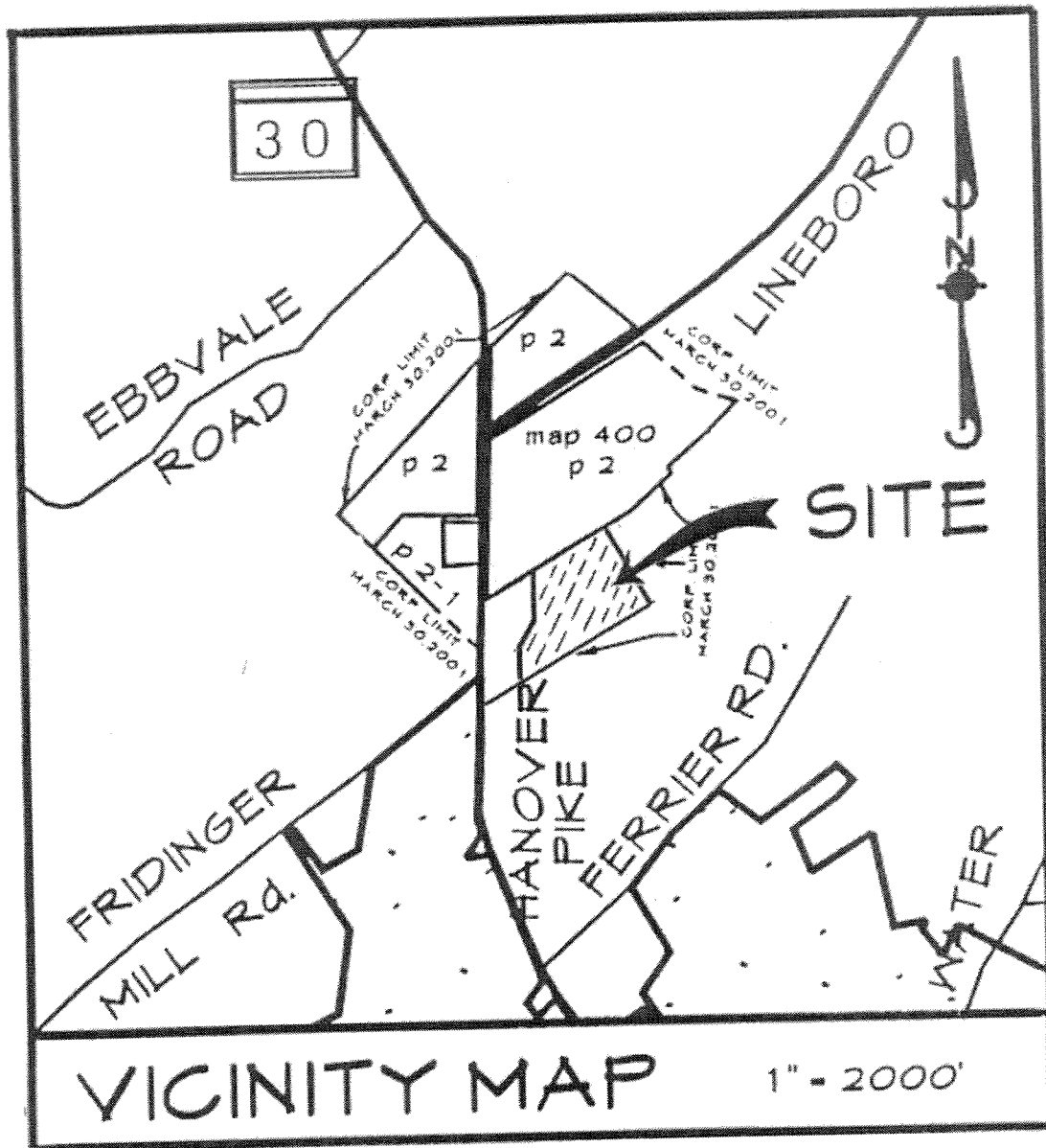
Albert G. Eilbacher
Supervisor of Construction

Raymond Prokop
Director of Facilities

Approve/Concur:

 Stephen H. Guthrie
Assistant Superintendent of Administration

 Charles I. Ecker
Superintendent of Schools



Vicinity Plan
EBB VALLEY ELEMENTARY SCHOOL SITE

*Carroll County Public Schools
 Construction Department
 12/16/2004*

BOARD AGENDA ITEM

INFORMATION

ACTION

DISCUSSION

REPORT

TITLE: Approval of Revised 2005 – 2006 School Calendar **Date:** March 9, 2005

OVERVIEW:


The revisions to the 2005-2006 School Calendar are proposed as follows:

- Parent conferences change from Thursday and Friday, November 17 and 18, 2005 to Monday and Tuesday, November 21 and 22, 2005.
- Schools will be closed Wednesday, November 23, 2005.
- Schools closed for students after second marking period changed from January 23, 2006 to January 27, 2006.
- Schools closed for students; Professional Day for Elementary and Middle Schools; Conference Day for High Schools changed from February 3, 2006 to February 21, 2006.
- The last day of school for students will be changed from June 13, 2006 to June 14, 2006.
- Marking periods have been adjusted based upon the revised changes listed above.

RECOMMENDATION/FUTURE DIRECTION

Submitted for Board Action.

Submitted by:


Charles I. Ecker
Superintendent of Schools

2005 – 2006 School Calendar approved at the 12/8/04 Board Meeting

August

29 Schools Open – First Day for Students

September

5 Schools/Offices Closed - Labor Day
23 Schools Closed for Students – Professional Development for Teachers
30 Schools Closed for Kindergarten Students – Conference Day

October

7 Schools Closed for Kindergarten Students – Parent Conference Day
13 Two Hour and Forty-Five Minute Early Dismissal System-wide; Schools Closed for Kindergarten Students; Teacher Directed Collaborative Planning for Elementary Teachers; Professional Development for Middle and High School Teachers
21 Schools Closed for Students and 10-Month Staff – Professional Meeting Day

November

2 Two Hour and Forty-Five Minute Early Dismissal for Elementary Students; Schools Closed for Kindergarten Students
21 Schools Closed for Students – Parent Conference Day
22 Schools Closed for Students – Professional Day for High Schools; Parent Conference Day for Elementary and Middle Schools
23–25 Schools/Offices Closed – Thanksgiving Holiday

December

6 Two Hour and Forty-Five Minute Early Dismissal for Elementary Students; Schools Closed for Kindergarten Students; Teacher Directed Collaborative Planning for Elementary Teachers
23 Schools/Offices Two Hour Early Dismissal – Last Day before Winter Holiday
26-30 Schools/Offices Closed – Winter Holiday

January

2 Schools Reopen
16 Schools/Offices Closed – Martin Luther King, Jr.
27 Schools Closed for Students – Professional Day for Teachers

February

21 Schools Closed for Students; Professional Day for Elementary and Middle Schools; Conference Day for High Schools and Kindergarten Students
9 Two Hour and Forty-Five Minute Early Dismissal for Elementary Students; Schools Closed for Kindergarten Students; Teacher Directed Collaborative Planning for Elementary Teachers; One-Half Kindergarten Conference Day – A.M.
20 Schools/Offices Closed – Presidents' Day

March

15 Two Hour and Forty-Five Minute Early Dismissal System-wide

April

4 Two Hour and Forty-Five Minute Early Dismissal for Elementary Students; Schools Closed for Kindergarten Students
12 Schools closed for Students – Parent Conference Day
13-17 Schools/Offices Closed – Spring Holiday

May

9 Two Hour and Forty-Five Minute Early Dismissal for Elementary Students; Schools Closed for Kindergarten Students; Teacher Directed Collaborative Planning for Elementary Teachers
29 Schools/Offices Closed – Memorial Day

June

13 Last Day for Kindergarten Students
14 Two Hour Early Dismissal for Students – Professional Time for Teachers
15 Last Day for Students – Two Hour Early Dismissal for Students – Professional Time for Teachers

BOARD AGENDA ITEM

INFORMATION ACTION DISCUSSION REPORT

TITLE: Approval of eSchoolnewsletter Contract

Date: March 9, 2005

OVERVIEW:

It is recommended that Carroll County Public Schools (CCPS) contract with eSchool Systems LLC to provide parents with an opportunity to sign up online and request an *eSchoolnewsletter* from any Carroll County public school. Once registered, the principals can access the parents' email addresses and communicate electronically, quickly and effectively.

In accordance with the contract, eSchool Systems LLC will:

- A. Provide electronic newsletter services to all CCPS schools.
- B. Provide access to the email addresses of all individuals who sign onto *eSchoolnewsletter* to the Superintendent of Schools/designee for CCPS.
- C. Coordinate communication about the *eSchoolnewsletter* service through the Office of Media and Community Relations.
- D. Provide each CCPS school principal, or a designee selected by the principal, with one password account.
- E. Provide assistance to CCPS school principals and other CCPS staff in registering and using *eSchoolnewsletter*.
- F. Remind registrants to re-register for the next grade level at the end of each school year.

eSchoolnewsletter is responsible for placing security precautions in place to prevent or minimize the abuse of the system by unauthorized third parties. The contract prevents eSchool Systems from selling or profiting from the use of email addresses provided by subscribers.


FISCAL IMPACT: \$10,735 (March – June 2005)

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the Board of Education approve the *eSchoolnewsletter* contract.

APPROVE:

Submitted by: 
Stephen Guthrie
Assistant Superintendent of Administration


Approve/Concur:
Charles I. Ecker
Superintendent of Schools

BOARD AGENDA ITEM

INFORMATION

ACTION

DISCUSSION

REPORT

TITLE: Approval of Transfer of School Bus Contracts **DATE:** March 9, 2005

OVERVIEW:

To transfer bus contract # 114 from David M. Miller to Teresa L. Saunders

To transfer bus contract # 82 from Gary G. Maring to John Seiler

FISCAL IMPACT:

None

RECOMMENDATION/FUTURE DIRECTION


It is recommended that the Board of Education approve the transfer of bus contract #114 from David M. Miller to Teresa L. Saunders and bus contract # 82 from Gary G. Maring to John Seiler.

Submitted by:

Approve/Concur:

James L. Doolan
Director of Transportation Services

Charles I. Ecker
Superintendent of Schools



Stephen Guthrie
Assistant Superintendent of Administration

BOARD AGENDA ITEM

INFORMATION ACTION DISCUSSION REPORT

TITLE: Approval of Change Order For Window Infill Modifications at North Carroll Middle School Modernization Project **DATE:** March 9, 2005

OVERVIEW:

In accordance with Board of Education Policy FEF, Construction Change Orders and Substitutions, "change orders over \$25,000 shall be submitted by the Superintendent to the Board of Education for approval."

The construction manager has recommended acceptance of Scope Change Request No. 126 for modifications to the exterior wall sections at the original window locations for the Technology Education and Art Rooms. The demolition of the existing interior walls and metal corrugated wall sheathing revealed a condition different from the original plans. This requires additional demolition; masonry infill at the window openings; steel stud erection and drywall finishes; and protection of adjacent building components. This Scope Change Request is a change order in the amount of \$72,780. The design consultants, Construction Department staff, and the Director of Facilities reviewed this proposal, in accordance with the associated Carroll County Public Schools' Administrative Regulations, and concur with the construction manager's recommendation.

Board of Education approval is required to proceed with the execution of a change order for Scope Change Request No. 126.

FISCAL IMPACT Costs can be absorbed in project contingency.

RECOMMENDATION/FUTURE DIRECTION

For Board of Education approval to execute a change order for the inclusion of additional work for modifications to the original wall construction design to accommodate the actual field conditions due to the discovery of this existing condition at the North Carroll Middle School Modernization project.

Submitted by:

Albert G. Eilbacher
Supervisor of Construction

Raymond Prokop
Director of Facilities

Approve/Concur:

Stephen H. Guthrie
Assistant Superintendent of Administration

Charles I. Ecker
Superintendent of Schools

BOARD AGENDA ITEM

INFORMATION

ACTION

DISCUSSION

REPORT

TITLE: Electricity Procurement Authorization

Date: March 9, 2005

OVERVIEW:

The Purchasing Department has issued an Invitation for Bid (IFB) for the procurement of electricity for the accounts served by BGE transmission. Dependent upon bid pricing, the contract term may be for 12 month, 24 month or 36 month periods. In order to obtain the most competitive pricing, the award of the contract should be made within hours of the bid opening.

This IFB will be done using a "Two Step" process. Step One allows for CCPS to verify Bidders' qualifications, and resolve any contract issues prior to award. Step Two of the process is the submission of bid pricing. Using a "Two Step" bid process allows CCPS to approve qualified bidders prior to bid submission, and the ability to execute a contract within 24 hours of award.

In order to respond to changes in market conditions, and to take advantage of improving pricing options, two (2) pricing options are being used: "Market Watch Bid" and "Standard Bid". The "Market Watch Bid" option allows CCPS to notify approved Bidders of a "Target Market Price." Bidders, along with CCPS will watch the market, and if market prices reach that desired target price, Bidders are to notify CCPS immediately of their ability to meet this target price. The "Standard Bid" pricing is a bidder's lowest possible bid price, quoted at the time of the proposal due date.

The bid due date for "standard bid" pricing is March 16, 2005 at 12:00 p.m. The window for "market watch bid" pricing can be up to 60 days.

It is being requested of the Board to give the Superintendent and/or his designee the authority to enter into a contract for the supply of electricity for accounts serviced by BGE transmission. The results of the bid award will be reported to the Board at the next scheduled Board Meeting.

FISCAL IMPACT To be determined by bid results

RECOMMENDATION/FUTURE DIRECTION

It is recommended that the Board of Education approve the above listed request as submitted.


Submitted by:

Nancy Codner, CPPB
Supervisor of Purchasing

Approve/Concur:



Stephen H. Guthrie, Assistant Superintendent of Administration



Charles I. Ecker, Superintendent of Schools

BOARD AGENDA ITEM

INFORMATION

ACTION

DISCUSSION

REPORT

TITLE: Mellonbrook Implementation Plan – Revised as per Board Action

Date: March 9, 2005

OVERVIEW:

Mellenbrook Policy Advisors completed an external review of the high school program in Carroll County Public Schools and offered a number of recommendations. The implementation plan deals directly with the following recommendations.

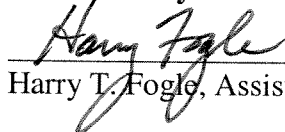
- Maintain the four-mod schedule with variations such as A/B days, etc.
- Freshman Seminar will remain in effect for the 2005-2006 school year with an opt-out provision for students. Freshman seminar will be eliminated as a required course in the 2006-2007 school year.
- Eliminate the Six Credit Career Focus Graduation Requirement
- Maintain the Advisory Program but bring consistency to all high schools in terms of the amount of time required and the core content.

The implementation plan addresses these four areas while keeping a focus on the remaining recommendations of communication of the changes and gathering input from stakeholders before moving the changes forward.

FISCAL IMPACT: None identified at this time.

RECOMMENDATION/FUTURE DIRECTION: Accept the report and move on with the recommendations according to the timeline established.

Submitted by:



Harry T. Fogle, Assistant Superintendent of School Management

Approve/Concur:

Charles I. Ecker, Superintendent of Schools