



# Parent – Teacher Conference Day November 23, 2009

Parents/Guardians:

Monday, November 23, 2009 has been designated as Parent-Teacher Conference Day for all high schools. Winters Mill High School will be open for parent conferences between the hours of 12:30 p.m. and 8:00 p.m. except for dinner hour from 4:30-5:30 p.m. During this time you will be able to meet and talk to your child’s teachers, advisor, and counselor. **You may request a conference by completing the bottom portion of this page and having your student bring it to the appropriate teacher(s)/counselor for confirmation of time and place. You should bring the form with you on conference day.** Conference appointments are 15 minutes in length. If possible, please provide several possible times in case of previously scheduled appointments.

We hope you will take advantage of this time to meet with our staff. We are looking forward to seeing you in our school. If for some reason you cannot visit us on November 23rd and a conference is desired, please contact the school. We will try to meet with you at a time which is mutually convenient.

Sincerely,

Jeffrey Alisauckas  
Principal



## Parent Teacher Conference Day – November 23, 2009, 12:30-8:00 p.m.

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Advisor: \_\_\_\_\_

Parent Name: \_\_\_\_\_ Daytime Contact #: \_\_\_\_\_

Course	Desired Times Of Conference	Teacher/ Counselor	Confirmation of Time and Place (to be completed by teacher)

**\*\*Dinner hour for faculty is 4:30-5:30 pm. Please do not request conferences during this time. Thank you\*\***