

Teacher

Network Drives



H or U Drive



P Drive



L Drive



G Drive

Teacher L drive. This drive gives you access to all student H or U drives at your school.

Student Sample hole1234 First 4 letters of last name and last 4 numbers of student ID.

All teacher work is to be stored here for safe keeping. This drive is backed up nightly on the school's server.

Teacher Shared drive. Use the folder named TEACHERS. Be aware that anyone can delete documents from this folder.

Applications will be delivered here.*** icons for various programs will be found here in the future.

Student



K Drive

Student Shared drive. Store those group projects here until they are complete. Beware anyone can delete documents from here.



H or U Drive



N Drive

This is the student grade level drive. This is where you will store start pages, templates etc. for all grade level students to use. These documents cannot be changed or deleted by students on this drive.

All student work is to be stored here for safe keeping. This drive is also backed up nightly for safe keeping.

Global Goodies is also found on this drive. It will allow all students in the school access to the document no matter their grade level. These documents are safe from alteration.