

Paw Prints

Spring Garden Elementary - August/September 2009

SCHOOL OFFICE HOURS

8:00 a.m. To 4:00 p.m.

ADDRESS

700 Boxwood Drive
Hampstead, MD 21074

TELEPHONE NO.

410-751-3433

Dates to Remember:

8/20 **Vol/Chaperone
Training** 6:00 pm

8/20 **PTA/ Meet the
Teacher Night** 6:30 pm

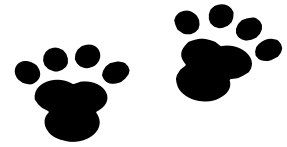
8/24 **New Families
Orientation**
1:15 p.m.

8/24 **Open House**
*Please Bring
Emergency Card Info
2:00 – 3:00 p.m.

8/25 **School Begins**
Doors open at 8:55am

10/2 **Picture Day**

"The mission of Spring Garden Elementary is to ensure that all students will become responsible and productive citizens by mastering a continuously challenging curriculum supported by a strong school and community partnership.



Administrator's Message:

Welcome back to another great school year! It seems like June was only a few days ago. The summer has rapidly flown by while we have worked to prepare for the arrival of students.

There have been a few staff changes since last year. Please join me in welcoming Mrs. Christy Farver to Spring Garden! Mrs. Farver joins us as an experienced Assistant Principal. We wish Mrs. Hayden well as she becomes acquainted with the staff and students of William Winchester Elementary. One other new person to meet is Mrs. Flanagan. We welcome her to the Kindergarten team as an assistant. She fills the vacancy created by Mrs. Marschall's retirement.

The other staff changes are related to teachers moving to different grade levels to best meet the needs of our students. In second grade we welcome Mrs. Stitcher (previously grade 1), Mrs. Jones (previously grade 3), and Mrs. Steele (formerly grade 5). Mrs. Marriott has moved from second grade to third grade and Mrs. Kelbaugh will teach fifth grade after many years in second grade.

We look forward to seeing students at the Open House on August 24th. The school will be open from 2-3p.m. so that students and their families can visit classrooms prior to the first day of school on Tuesday, August 25th.

Mrs. Farver and I are looking forward to working with you and your children this school year as we "learn and grow together". The office is open every day from 8:00 am until 4:00 pm. Please do not hesitate to call or stop by if you have any questions.

Mrs. Kim Renfro, Principal
Mrs. Christy Farver, Assistant Principal



✓ Please check the mailing label on this newsletter to find out the name of your child's Homeroom Teacher. This indicates the classroom where your child will report each morning to begin the day.

Remember that children in each grade level will be changing classes to work with other teachers during the day for instruction in various content areas. Below is a list of Homeroom Teachers. Be sure to check the list carefully because some teachers have changed grade levels.

Homeroom Teachers:



Pre K:	Mrs. Restivo
Kindergarten:	Mrs. Barraclough, Mrs. Bauer, Mrs. Groft, Ms. Wood
Grade One:	Mrs. Blackiston, Mrs. Block, Mrs. Dull, Ms. Naylor
Grade Two:	Mrs. Boone, Mrs. Jones, Mrs. Steele, Mrs. Sticher, Mrs. Everhart (Wirtz)
Grade Three:	Mrs. Barbour, Mrs. Goodson, Mrs. Marriott, Mrs. Smith
Grade Four:	Mr. Eyler, Mrs. Gordon, Mr. Phillips, Mrs. Smedick
Grade Five:	Mrs. Barbe, Mrs. Dicke, Mrs. Kelbaugh, Mrs. Maloney, Miss Raver

1. **Dismissal Procedure:** A written note must be sent in with your child informing us that he/she will be parent pick-up that day. **For security of each student; telephone calls are not acceptable** except in cases of emergencies. Notes can also be e-mailed to SGEATTENDANCE@K12.CARR.ORG or faxed to Spring Garden at 410-751-3475. All notes must be in to the office by 3:20 p.m.



School Times:

8:55 –9:15 a.m. Students Arrive
9:10 a.m. Announcements
9:15 a.m. Instructional Day Begins
3:45 p.m. Dismissal Begins

FIRST DAY OF SCHOOL

The first day of school is an exciting time for children, families, and teachers. Although some children may be anxious, we are asking that you please send them to school in the same way that they will come the rest of the year. **Please allow all bus riders to ride the bus on the first day of school.** We will have many staff members on hand to greet your child and make sure that he or she gets safely to the classroom.



What's New at SGE?

Beginning when the students return, SGE will implement **Positive Behavioral**

Interventions and Support (PBIS) school-

wide in order to create an environment that supports all students. Our goal is to focus on communicating explicit behavioral expectations and encouraging a positive school climate. More detailed information will be included in the student handbook. Additionally, an overview will be shared on August 20th at Back to School Night.

In order to make this happen, several staff members have worked prior to the return of students. A special thanks goes out to Ms. Noah, our PBIS coordinator, Ms. Naylor, Mrs. Everhart(Wirtz), Mrs. Mayberry, Mrs. Goodson, Mrs. Smedick, Mrs. Maloney and Mrs. Urch.

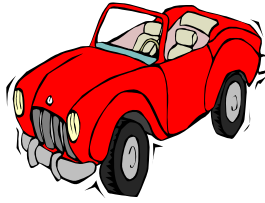


Bus Route Info: THE CARROLL COUNTY TIMES WILL PUBLISH THEIR "BACK TO SCHOOL" ISSUE ON AUGUST 18th. ALL BUSING INFORMATION CAN BE LOCATED IN THIS ISSUE. ALSO, WE WILL POST BUSING INFORMATION ON THE FRONT WINDOWS OF THE SCHOOL.

From the Transportation Department:

Video/audio cameras are placed on school buses to protect students and staff and provide for a safe and orderly environment. The privacy of students and the recording are kept secure and are reviewed only by the authorized Carroll County Public Schools personnel.

ARRIVAL AND DISMISSAL PROCEDURES



Arrival - Our first concern is the safety of our students!

Students may arrive at school between 8:55 a.m. and 9:15 a.m. All students are expected to be in their classrooms by 9:15 a.m. for the start of the instructional day. ***Children should not arrive before 8:55 a.m. because supervision is not available before that time.***

All students who attend Carroll County Public Schools are eligible to ride a bus because bus riding is the safest mode of transportation. We discourage parents from driving children to school and picking them up after school in a car unless it is an emergency.

However, if it is necessary to drive children to school, then we ask that you pull into the parking lot (third entrance only) and drive up to the sidewalk area. **Look for the 3 large yellow and red 'Safety Kids' to indicate where students may safely get out of the car.** Be sure to let them out on the sidewalk side only.

No cars should be in the bus loop, in parking spaces in front of the school, or parked on Boxwood Drive during arrival and dismissal times.

Dismissal - Our first concern is the safety of our students!

Dismissal starts at 3:45 p.m. Students should not be picked up before 3:45 p.m. or they will be marked tardy. Please establish a routine with your child for arrival and dismissal and share this routine with your child's teacher at the beginning of the school year. **Any changes in your child's arrival or dismissal routine should be communicated in writing to your child's teacher.**

Your child/children will be bringing home an unexpected early school closing form. Please complete it and review it with your child/children so that they know what to do if school closes early unexpectedly.

Parent pick-up procedures will be as follows:

1. A written note must be sent in with your child informing us that he/she will be parent pick-up that day. **For security of each student; telephone calls are not acceptable** except in cases of emergencies. Notes can also be e-mailed to SGEATTENDANCE@K12.CARR.ORG or faxed to Spring Garden at 410-751-3475. All notes must be in to the office by 3:20 p.m.
2. Parents must come to the cafeteria to sign their child out of school. Every child **MUST** be signed out by an approved adult. Only those persons listed on your child's emergency card (or specifically listed in writing on a note) will be permitted to pick up your child. If the person picking up your child is unknown to the assistant, they will be asked for identification. Again, this is for your child's safety.
3. Car riders are dismissed at 3:45 p.m. Students who are not picked up by 3:55 p.m. will be sent to the office and parents will be called.
4. If your child will be picked up every day, please let the office know in writing and we will automatically put them on the car rider list each day.



SECURITY MEASURES- PARENT SIGN-IN

In order to keep our children as safe as possible, all parents, volunteers and visitors must sign in at the office and get a visitor label to wear each time they visit. At the beginning of the day, a Welcome Desk is set up at the front entrance for this purpose. After 9:15 a.m., ALL visitors must report to the office to sign in. Staff and students have been trained to question an adult who is not wearing a badge. Please be patient, especially on those special days when we have many visitors. We will have several sign-in lines on those busy days. Remember, it's for YOUR Child's safety!

EMERGENCY CARDS



This year your child/children's

emergency card(s) will be available prior to the start of school at two of our special events. On Thursday, August 20th at 6:30 for our Parent/Teacher Night (don't forget our Volunteer/Chaperone Training at 6:00), and Monday, August 24th from 2:00 until 3:00 at our Open House for our children and parents. It is extremely important that we have a means to contact you every day your child is with us...even the first day of school! There is nothing more frightening to a sick or injured child than not being able to find a parent or family member in case of an emergency or illness. **It is very important that this card be filled in correctly and neatly. PLEASE have your child/children bring this card with them on the first day of school (Tuesday, August 25th).**

Please remember only the people listed on the card may pick up your child, so please be sure the list is complete and accurate. If a person's name is not on the list, he/she will not be permitted to take the child from school without a parent's written permission.

Breakfast/Lunch Information

Students can purchase lunch or breakfast the first day of school by bringing in money, preferably in a wallet or change purse.

LUNCH PRICES

Lunch	\$2.00
Reduced Lunch	\$0.40
Milk	.45
Ice Cream	.75

BREAKFAST PRICES

Breakfast	\$1.25
Reduced Breakfast	\$0.30

*** PLEASE TAKE NOTE: **Sodas or glass bottles are NOT permitted at anytime because of their explosive nature.**

Breakfast

August 25th

Cereal w/ Toast
OR Cinnamon Toast
Fruit or Juice

Lunch

Hamburger or
Cheeseburger
Green Beans
Fruit
Cookie

August 26th

Breakfast pizza
OR Cinnamon Toast
Fruit or juice

Chicken Nuggets
French Fries
Roll
Cantaloupe
Pudding

August 27th

French toast sticks w/syrup
Fruit or juice

Soft & Hard Tacos
Corn
Peaches
Pretzel Twists

August 28th

Donuts
Fruit or juice

Pizza
Tossed Salad
Fresh Fruit
Cookie

August 31st

Bagel w/topping
OR Waffle w/syrup
Fruit or juice

Chicken Patty
Potato Rounds
Fruit
Cookie



MEDICATIONS

For the safety of all children, students **may not transport any medication to school.** All medication must be dispensed from the Health Room. A child must have a medication consent form prior to medicine being administered. Please contact the school nurse for additional information.

SCHOOL PICTURES



Individual student pictures will be taken on Friday, October 2nd. Order forms and information will be sent home before photos are taken.

ATTENTION ALL VOLUNTEERS & CHAPERONES

Carroll County Public Schools Volunteer Program *Making A Difference Together*

Level II Volunteers (classroom helpers, tutors, chaperones, mentors, etc) are required to attend an annual training session at least seven (7) school days prior to volunteering. School Days are defined as days when schools are open for students. Scheduled training sessions for the 2009-2010 school year will be available by mid-August. Many schools include volunteer training sessions with other school activities/events, so look for dates and times in school newsletters and AlertNow updates. Volunteer training obtained during the 2008-2009 school year is valid through September 30, 2009. Plan to attend a volunteer training session before October 1, 2009 to avoid a break in your volunteer service.

Thanks in advance for supporting student achievement by volunteering in our schools.

Additional information about the school system's volunteer program can be obtained by contacting Jane Farver, CCPS Volunteer Program Coordinator at ejfarve@carrollk12.org or 410-386-1536.

You may attend a training session at Spring Garden Elementary, a County regional training session, or a training session at another Carroll County Public School.

Aug. 20th from 6:00-6:30 p.m. at Spring Garden Elementary

BACK-TO-SCHOOL NIGHT

Parents are invited to join us on Thursday, AUGUST 20th 6:30 p.m. for Back-to-School Night. We will meet briefly in the gym for PTA and an informational session. Remember, this is an evening for parents to meet the teachers and hear more about the organization, schedule, homework, grading system, and curriculum your child will be experiencing during the next ten months. This is not a night for conferences. Please be sure to put this date on your calendar!

AlertNow Announcement

The Carroll County Public School System is now using the AlertNow Rapid Communication Service to provide parents with information from their child's schools and the school system. AlertNow replaces eSchoolnewsletter and is capable of delivering both e-mail and phone alerts at no charge to parents. You do not have to sign up for the new system. All information is taken from emergency procedure cards. AlertNow was piloted in six schools last year and we have had very positive feedback. We are excited about the new capabilities AlertNow offers and believe it will greatly enhance our communication with parents and our school communities.

CARROLL COUNTY PUBLIC SCHOOLS ADA COMPLIANCE STATEMENT

The Board of Education of Carroll County does not discriminate on the basis of disability in employment or provision of services, programs or activities. Information concerning the Americans with Disabilities Act is available from the Director of Facilities, (410) 751-3177. Persons needing auxiliary aids and services for communication should contact the Office of Community and Media Relations at (410) 751-3020, or publicinfo@carrollk12.org, or write to Carroll County Public Schools, 125 North Court Street, Westminster, Maryland 21157. Persons who are deaf, hard of hearing, or have a speech disability, use Relay or 7-1-1. Please contact the school system at least one (1) week in advance of the date the special accommodation is needed.

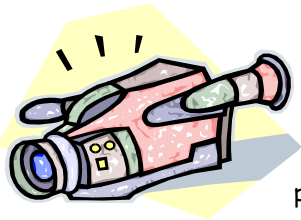
7/99
Revised 7/02
Revised 7/13/09

NOTICE

The Asbestos Hazard Emergency Response Act (A.H.E.R.A.) management plans for all buildings owned or leased by the Board of Education of Carroll County are available for review at the individual Carroll County school locations and at the Office of Plant Operations located at: 191 Schaeffer Avenue, Westminster, MD 21157. Management plans are required by the Environmental Protection Agency (EPA) and depict the location, amount, condition, and response action projected for any asbestos-containing materials, if any are located in the school building.

GIFTED AND TALENTED PROGRAM

The CCPS Gifted and Talented Program is designed to meet the needs of highly able learners and maximize student achievement. Gifted and Talented teachers, in collaboration with classroom instructors, will continue to provide a continuum of interventions designed to meet the needs of Gifted and Talented Education Program participants. This may include in-class instruction, pullout groups, and/or resource development with classroom teachers. A Referral and Review Team will determine student eligibility for interventions. Indicators for participation include observational checklists, standardized test scores, work samples, and classroom performance. Although students are not formally identified until the beginning of third grade, Gifted and Talented teachers will continue to provide a range of services for grades K-5, including the Primary Education Thinking Skills for grade 2. Look for more information concerning the upcoming Gifted and Talented Education Program Orientation Night.



PERMISSION TO PHOTOGRAPH, VIDEOTAPE OR AUDIOTAPE

Throughout the school year, the Carroll County Public Schools frequently cover school activities and may use your child's photograph, video image, or voice for educational, informational, or public relations purposes, with or without identification by name.

If you do not wish to have your child's voice reproduced on tape or to have his/her image appear in such things as a video, a photograph, or the school website, please notify the school principal in writing. It is assumed that parents and guardians consent to their children being audio taped, photographed, videotaped, or having their image placed on a school website unless such notification is received.

There are also occasions at which the media cover certain school events (such as when a government leader visits a school). If you do not wish to have your child's name or likeness published by the media, you should address your concerns directly to the school involved so that the media is so advised. Please be advised that the school system has no control over the media when they are covering activities such as sporting events and musical programs that are open to the public.

Use of Student Work on Websites or in Publications

There may be times throughout the year when the Carroll County Public School System wishes to display student work on school websites or in publications. If you do not wish to have your child's art, poetry, writing, etc. appear on school websites or in publications, please notify the school principal in writing. It is assumed that parents and guardians consent to their child's work being displayed on school websites or in publications unless such notification is received.

Consent and Release Form for the World Wide Web

I hereby grant the Carroll County Public School System permission to use my child's (please check all that apply):

- image/likeness (photograph),
- art work, or
- literary work on the World Wide Web.

School _____

Signature _____
(Parent/Guardian)

Date _____

The PTA is actively preparing to make this school year another great one for our children. The PTA will be sending information home within the first few weeks of school concerning our exciting new Fall Fundraiser, as well as information on PTA Meetings, Memberships, Volunteering and School Apparel. **Please look for this information in your child's book bag. Want to contact the PTA?**

Email us at Springgardenpta@yahoo.com

The PTA Board for this year consists of:

<i>President:</i>	Melissa Kirby	<i>1st Vice President:</i>	Jennifer Ralph
<i>2nd Vice President:</i>	Michelle Theilman	<i>Treasurer:</i>	Lisa Chapman
<i>Financial Secretary:</i>	Fayne Cavanagh	<i>Recording Secretary:</i>	Lee Ann Crochunis
<i>Corresponding Sec.:</i>	Carla Eiser	<i>Box Tops/Ink Rep:</i>	Lynsey Tapp

KINDERGARTEN AND PRE-KINDERGARTEN TOTE BAGS ON SALE

The PTA will be selling Spring Garden Elementary Logo Tote Bags at both the Meet the Teacher Night on August 20th, as well as the Open House on August 24th. Tote Bags sell for \$11; please have cash or check made out to Spring Garden PTA ready for purchase at these events. Please note that Spring Garden Tote Bags are the recommended size and style for both Pre-K and Kindergarten but are not required.

PTA MEMBERSHIPS FOR SALE, STILL ONLY \$5

The PTA will also be selling memberships at Meet the Teacher Night and the Open House. Please support your school by bringing \$5 per person to purchase your PTA Membership for the 2009-2010 school year. PTA Membership is an important way to support your child's school and at only \$5 per year, it costs less than a fast food lunch for one day!! Please purchase your membership early.

2009-2010 Membership Form
Spring Garden Elementary PTA
\$5.00 per person

Name _____

Child(ren's) Name _____

Homeroom Teacher _____

Address _____

Phone _____ Amount Enclosed _____

Email Address _____