

Carroll County Public Schools

2011

Comprehensive Master Plan Update

Part IV

Addendum:
Completed Activities

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Addendum: Completed Activities

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Carroll County Master Plan Update - 2011-2012: Completed Activities

Improve student achievement

All students will achieve at or above grade level through a rigorous, articulated, and aligned instructional program.

OBJECTIVE I. By 2013-2014, all students will reach high standards, at a minimum attaining proficiency or better in reading/language arts and mathematics.

Indicator 1.1 In the aggregate and for each subgroup, each school will make adequate yearly progress in students' achievement at or above the proficient level in reading/language arts and mathematics.

Measure Maryland School Assessments

| Program: | | | Accountability and Assessment |
|----------------------------|---------------|---------------|--|
| Strategy | Item # | Status | Activity |
| Data Analysis | 5042 | Completed | Continue using standard reading assessments in grades one through eight. The data from these tests will be used to make decisions on a student's placement and program. |
| Program: | | | Curriculum |
| Strategy | Item # | Status | Activity |
| Curriculum and Instruction | 4862 | Completed | To provide an elementary and middle school focus for the Writing Improvement Plan in order to meet the unique needs of these students, writing rubrics will be completed and distributed for content and organization. During the year, the components of style and grammar will be developed and included in the rubrics for use the following year. Professional development will be provided beginning with the Writing Leadership Team meeting with regional principals, either individually or in small groups, to personally communicate the instructional purposes and expectations, and receive feedback and recommendations. These meetings will be followed by professional development in October for school representatives. To support the gradual release model, student progress will be monitored system wide through writing prompts to be included the following year. |
| Program: | | | Education That Is Multicultural |
| Strategy | Item # | Status | Activity |
| Adult Volunteers | 4851 | Completed | Establish and maintain a Minority Family Forum where parent volunteers, known as "Parent Guides" will receive specific training to assist other parents in navigating the school system. |

Program:

| Strategy | Item # | Status |
|----------------|--------|-----------|
| School Support | 5038 | Completed |

Education That Is Multicultural

| Activity |
|--|
| Provide support and technical assistance by The Department of Minority Achievement and Intervention Programs in the following ways: -- help schools develop plans to serve at-risk students, -- help schools implement plans to serve at-risk students, -- link schools to resources, -- assist schools with grant applications. |

Program:

| Strategy | Item # | Status |
|--------------------------|--------|-----------|
| Professional Development | 4984 | Completed |

English

| Activity |
|---|
| Provide professional development opportunities for secondary English and Reading/Language Arts teachers regarding teaching grammar. |

| Strategy | Item # | Status |
|-------------------|--------|-----------|
| Staff Development | 5034 | Completed |

| Activity |
|--|
| Provide professional development throughout the year and during the observation/evaluation process that will focus on helping students achieve reading competencies assessed through the Grade 10 MSA Reading Test including strategies to: -- utilize before, during, and after reading strategies for print and non-print texts, -- identify features of language that create voice and tone, -- analyze structural features and stylistic elements of text to achieve and reveal author's purpose, -- demonstrate higher level interpretative skills that include: extension of ideas and connections to other sources through original analysis and evaluation; use of elements of text to defend and clarify assertions; use of a critical approach that is supported with textual evidence, -- evaluate informational texts by critiquing textual structure such as sequence, procedure, and visual appeal; and by critiquing arguments in relation to validity, logic, and appeal to audience, -- increase reading fluency to enhance interpretation , -- incorporate independent self-select reading for a variety of purposes. |

Program:

| Strategy | Item # | Status |
|---------------------|--------|-----------|
| Extended Enrichment | 4846 | Completed |

Extended Enrichment

| Activity |
|---|
| Conduct a parent survey to determine parental needs related to the social-emotional needs of highly able students. If the needs assessment indicates an interest, a parent forum or forums will be offered to address the need for information, resources or parental networking. |

| Program: | | | Judy Center |
|-------------------------------|---------------|---------------|---|
| Strategy | Item # | Status | Activity |
| Judy Center | 4772 | Completed | Enhance the academic achievement of children through summer programming with the focus on language and literacy, math and science. Facilitate family involvement activities and support classrooms with resources to meet the individual need of the child in prekindergarten & kindergarten. Provide professional development to enhance science, math and language and literacy for parents, teachers and childcare providers. |
| Program: | | | Middle Schools |
| Strategy | Item # | Status | Activity |
| Instruction | 5084 | Completed | Support middle school administrators as they use the observation process to support high levels of teacher commitment to student success and continued improvement in all classrooms. |
| Program: | | | Reading |
| Strategy | Item # | Status | Activity |
| Curriculum and Instruction | 4826 | Completed | Professional development for and use of Thinking Maps will be expanded to include designated teams at three middle schools and one high school. |
| Instruction | 4986 | Completed | Evaluate the school-based action plans to eliminate achievement gaps in the reading performance of the identified populations. |
| Professional Development | 4974 | Completed | Complete certification training from Wilson Language to provide an in-county certified Wilson instructor to expedite our expansion of this intervention to additional special education and regular education teachers. |
| Professional Development Plan | 4780 | Completed | To ensure that all K-5 elementary teachers of reading are engaging in high quality, professional development that is site-based, job embedded, and results oriented, English/Language Arts Specialists will coach teachers in analyzing local and state assessment data to develop team-specific SMART goals. These goals will guide teams in making decisions to improve instructional practices based on data for specific groups of students in order to increase student achievement. |
| Program: | | | School Improvement |
| Strategy | Item # | Status | Activity |
| Character Education | 4748 | Completed | An emphasis to address the "whole" child and to include "social/emotional" learning will be initiated and encouraged by counselors k-12. By addressing the social/emotional needs and building relationships with students, student success will be optimized. |

| Program: | | | Science |
|----------------------------|---------------|---------------|--|
| Strategy | Item # | Status | Activity |
| Curriculum and Instruction | 4819 | Completed | During the 2010-11 school year a first grade Engineering is Elementary Curricula will be developed which integrates the content, processes, skills, and language of science, technology, engineering, and mathematics through authentic, problem-based curriculum experiences. This will help to insure that all of our students are prepared to pursue STEM-related courses of study and careers in order to be contributing members of the 21st century global community. |
| Curriculum and Instruction | 4820 | Completed | During the 2010-11 school year a second grade Engineering is Elementary Curricula will be developed which integrates the content, processes, skills, and language of science, technology, engineering, and mathematics through authentic, problem-based curriculum experiences. This will help to insure that all of our students are prepared to pursue STEM-related courses of study and careers in order to be contributing members of the 21st century global community. |
| Curriculum and Instruction | 4821 | Completed | During the 2010-11 school year a third grade Engineering is Elementary Curricula which integrates the content, processes, skills, and language of science, technology, engineering, and mathematics through authentic, problem-based curriculum experiences will be refined and piloted. This will help to insure that all of our students are prepared to pursue STEM-related courses of study and careers in order to be contributing members of the 21st century global community. |
| Curriculum and Instruction | 4822 | Completed | During the 2010-11 school year a fourth grade Engineering is Elementary Curricula which integrates the content, processes, skills, and language of science, technology, engineering, and mathematics through authentic, problem-based curriculum experiences will be refined and piloted. This will help to insure that all of our students are prepared to pursue STEM-related courses of study and careers in order to be contributing members of the 21st century global community. |
| Professional Development | 4825 | Completed | During the 2010-11 school year professional staff will receive professional development support to implement science curriculum which integrates the content, processes, skills, and language of science, technology, engineering, and mathematics through authentic, problem-based curriculum experiences. |
| Program: | | | Small Learning Communities |
| Strategy | Item # | Status | Activity |
| Data Analysis | 4868 | Completed | Analyze classroom and school-wide data to determine if certain groups of students are not being academically challenged. |

| Program: | | | Student Services |
|-------------------------|---------------|---------------|---|
| Strategy | Item # | Status | Activity |
| Alternative Programming | 4761 | Completed | Develop and implement a partnership between the PRIDE program and Friendship Valley Elementary School to provide transition services to PRIDE students. The partnership will allow PRIDE students to experience the expectations of a comprehensive elementary school classroom prior to returning to their home school. |
| Alternative Programming | 4763 | Completed | Crossroads Middle will develop a comprehensive program to transition students back to their home school. The program will include collaboration between Crossroads staff, home school staff, students, and parents. The program will also include an observation of home school classrooms, student school visits, transition planning, and counseling support. |

Improve student achievement

All students will achieve at or above grade level through a rigorous, articulated, and aligned instructional program.

OBJECTIVE I. By 2013-2014, all students will reach high standards, at a minimum attaining proficiency or better in reading/language arts and mathematics.

Indicator 1.2 Each elementary and middle school will make adequate yearly progress in total school attendance in all grades for all students.

Measure Attendance Data

Program: Elementary Education

| Strategy | Item # | Status | Activity |
|---------------|--------|-----------|--|
| Data Analysis | 4965 | Completed | County math curriculum alignment will be examined at the elementary level to ensure what teachers teach and what students are expected to learn is part of the county math curriculum. |

Improve student achievement

All students will achieve at or above grade level through a rigorous, articulated, and aligned instructional program.

OBJECTIVE II. By 2013-2014, all limited English proficient students will become proficient in English and reach high academic standards, at a minimum attaining proficiency or better in reading/language arts and mathematics.

Indicator 2.1 Each school will make adequate yearly progress in the percentage of limited English proficient students, determined by cohort, who have attained English proficiency by the end of the 2003-04 school year.

Measure Idea Proficiency Test

| Program: | | | ESOL |
|-----------------|---------------|---------------|--|
| Strategy | Item # | Status | Activity |
| ESOL | 4839 | Completed | ELLs will be initially identified for service using the LAS Links diagnostic exam. Students who score Levels 1-4 will be eligible. Students who score level 5 (proficient) will not be eligible. These targets have been established by MSDE. |
| ESOL | 4842 | Completed | ELLs will be exited from ESOL based on their score on the summative LAS Links exam. Students who score an overall Level 5, with a minimum 4 in each of the subtest areas will qualify for exit. These targets have been established by MSDE. |
| Program: | | | Special Education and LEP |
| Strategy | Item # | Status | Activity |
| Data Analysis | 4920 | Completed | Analyze additional data as the assessment process begins to incorporate additional grade levels and subject matter. This data will be compared to previous available data and outcomes established to support LEP students in an effort to ensure a standard of proficiency or better. |

Optimize Resources

Carroll County Public Schools will make maximum, effective, and efficient use of fiscal, human, and facility resources, which align with and support student achievement.

OBJECTIVE III. By 2006-2007, all students will be taught by highly qualified teachers.

Indicator 3.2 Increase on an annual basis the percentage of teachers receiving high-quality professional development.

Measure MSDE Data

Program:

Small Learning Communities

| Strategy | Item # | Status | Activity |
|------------------------|--------|-----------|---|
| Leadership Development | 4874 | Completed | Initiate opportunities for all faculty to serve in a variety of roles with school leadership and student support. |

Provide a safe and orderly environment

All schools will provide a safe and orderly environment for all students and staff.

OBJECTIVE IV. All students will be educated in learning environments that are maintained annually as safe, drug free, and conducive to learning.

Indicator 4.1 No school will be identified as a persistently dangerous school.

Measure The percentage of suspensions and expulsions

Program:

Strategy

Item # Status

Student Services

Activity

Alternative Programming

4762 Completed

Crossroads Middle will develop a counseling program to provide individual and group counseling to students to improve social skills, learn to effectively resolve conflicts, and develop appropriate anger management skills.

Professional Development

4749 Completed

In attempt to gain information on the impact of "gangs" The Supervisor of School Counselors will participate in professional development for gang awareness. In anticipation of the gang awareness policy, insight into this concern will be valuable.

Improve student achievement

All students will achieve at or above grade level through a rigorous, articulated, and aligned instructional program.

OBJECTIVE V. By 2013-2014, all students will graduate from high school.

Indicator 5.1 Each high school will make adequate yearly progress in the percentage of students who graduate from high school with a regular diploma.

Measure Graduation Rate

Program:

| Strategy | Item # | Status | Curriculum Activity |
|------------|--------|-----------|---|
| Curriculum | 4848 | Completed | Improve the participation of economically disadvantaged students by revising level 2 world language courses to raise academic standards through the development of a continuum of skills that build from level 2 to level 3 courses using the curriculum writing model from Understanding by Design and alignment to the VSC. |

Program:

| Strategy | Item # | Status | English Activity |
|------------|--------|-----------|---|
| Assessment | 4767 | Completed | Implement writing assessment program for high school English students to enhance writing skills needed for college and career-readiness. |
| Assessment | 4769 | Completed | Establish writing folders for all high school students to monitor their own development of writing skills and for teachers to modify their instruction based on identified students' needs. |
| Assessment | 4771 | Completed | Develop and implement English I formative assessments to support student achievement on MSDE's English High School Assessment. |
| Technology | 4770 | Completed | Pilot the use of Promethean ActivBoards within the English classroom to promote interactive instruction and enhance student achievement on the Maryland High School English Assessment. |

Program:

| Strategy | Item # | Status | Fine Arts Activity |
|------------|--------|-----------|--|
| Curriculum | 4931 | Completed | Review and revise the Instrumental Music Curriculum in grades four through high school |

Program:

| Strategy | Item # | Status | High Schools Activity |
|----------------|--------|-----------|---|
| Academic Rigor | 5065 | Completed | Increase the number of low achieving middle and high school students in rigorous courses. |

Program:**Strategy**Curriculum and
Instruction**Item # Status**

4758 Completed

Modern and Classical Languages**Activity**

Improve participation in world languages for economically disadvantaged students through curriculum revisions of Level 2 language courses. This will increase rigor and strengthen the scope and sequence of skills between Level 2 and Level 3 courses.

Strengthen productive community partnerships

CCPS will foster an open, trusting, and supportive relationship with parents, community members, business and public officials to directly support student achievement.

OBJECTIVE VI. Improve on an annual basis CCPS collaboration and communication with parents, businesses, and the community.

Indicator 6.1 Participation in adult volunteer programs will increase on an annual basis in each school.

Measure School Data on Volunteer Participation

| Program: | | | Community Outreach |
|-----------------|---------------|---------------|---|
| Strategy | Item # | Status | Activity |
| Communication | 4789 | Completed | Utilize Channel 21 as well as other existing tools and technology to communicate the school system's goals, successes, and challenges |
| Communication | 4790 | Completed | Develop methods for increasing parent engagement |
| Communication | 4792 | Completed | Evaluate the effectiveness of current publications and methods of communication |
| Communication | 4795 | Completed | Develop a plan to promote Channel 21 programming within the school system and throughout the community |

Engage in a process of school improvement

Carroll County Public Schools will align all school and system actions with the Objectives and Indicators of the CCPS Comprehensive Master Plan, while continuing to measure performance and ensuring all actions and decisions are contributing to the attainment of the Objectives and Indicators.

OBJECTIVE VII. System-wide and school-based improvement initiatives will be aligned and monitored annually.

Indicator 7.1 Each school improvement team will align its school improvement plan with the Carroll County Public Schools Objectives and Indicators and the Comprehensive Master Plan.

Measure Local Data

Program:

Student Services

| Strategy | Item # | Status | Activity |
|----------------|--------|-----------|--|
| School Support | 5085 | Completed | Provide training for school-based staff in the proper completion of student records to ensure accurate data and to meet MSDE standards for audits. |

Optimize Resources

Carroll County Public Schools will make maximum, effective, and efficient use of fiscal, human, and facility resources, which align with and support student achievement.

OBJECTIVE VIII. Maintain and improve the efficiency and effectiveness of system-wide and school-based operations and delivery of services.

Indicator 8.1 Address issues identified through external and internal audits.

Measure Local Data

| Program: | | | Finance |
|-----------------|---------------|---------------|---|
| Strategy | Item # | Status | Activity |
| Finance | 4805 | Completed | Create database of Finance Plus users to monitor the rights available to each user. This will be performed on a semi-annual basis to comply with the year-end external audit. |
| Finance | 4808 | Completed | Expand the Follett program for purchasing refurbished textbooks and document the savings. |
| Finance | 4899 | Completed | Review travel reimbursement procedures based on reasonable costs incurred by employees |
| Program: | | | Human Resources |
| Strategy | Item # | Status | Activity |
| School Security | 4754 | Completed | The Department of Human Resources will establish and implement the procedures for collecting fees for background checks and fingerprinting, and will monitor these procedures for accuracy. |