



HAWK HAPPENINGS

Tammy M. Richards, Principal
Debra H. Benner, Assistant Principal
<http://www.carrollk12.org/rue/>

Runnymede Elementary

October 2011



The mission of Runnymede Elementary School is for staff and parents to take responsibility for building a foundation for students to become lifelong learners, while supporting differences to meet the needs of the community.

Dear Runnymede Families:

Thanks to all who attended our Parent Back to School Nights. We certainly appreciate your support. Please remember that if you ever need assistance, or have a question, simply contact us. Everyone at Runnymede Elementary is eager to assist you and your children. You are also welcome to visit our school anytime, just remember to sign in at the office.

During the first month of school, teachers were very busy getting to know each student. This information enables teachers to make group changes, as needed, and plan instruction tailored to meet individual needs. Throughout the year, student progress will be carefully monitored. Teams of teachers will meet to discuss student work, clarify expectations, and share instructional strategies. Our school improvement initiatives focus on student success in the areas of reading, writing, and math. Parents can do much to support these efforts. Here are just a few reminders to help us stay on track...

- ❖ **Attend Parent Conferences (This is the best way to find out how your child is doing in school and what you can do to support learning at home.)**
- ❖ Encourage your child's enthusiasm for learning by demonstrating a positive attitude about school and schoolwork.
- ❖ Let your child know that their education is a top priority. Make reading a daily event in your home. Practice math facts daily. Make sure homework is completed and returned to school on a regular basis.
- ❖ Monitor outside activities to ensure a healthy balance between work and play.
- ❖ Communicate with your children and their teachers, and stay informed about their progress.
- ❖ Show your child that you think what happens in school is important. Participate in school events.
- ❖ Ask your children to explain the Runnymede Code of Conduct. They should be able to tell you something about each of these concepts: Be Respectful – Be Responsible – Be there, Be ready to learn.

As we begin a new year together, we are reminded of our purpose as stated in our Runnymede mission and vision:

The mission of Runnymede Elementary School is for staff and parents to take responsibility for building a foundation for students to become lifelong learners, while supporting differences to meet the needs of the community.

Our vision for the future:

- Our school will be a welcoming, positive and accepting community that supports independent growth and lifelong learning.**
- Students will demonstrate a respect for learning by taking responsibility for meeting high academic and behavioral expectations.**
- Staff and students will identify, support and address our individual learning styles while respecting our differences.**
- We will work collaboratively to establish a supportive and encouraging relationship with the community.**
- Staff relationships will be supportive, collaborative, and respectful in order to strengthen our school community.**
- Staff will maintain a professional disposition and participate in continuous learning.**

Sincerely,



Tammy M. Richards
Debra H. Benner

Calendar of Events October - November 2011

Oct 3	Early Dismissal- 1:00 pm
Oct 3	Project Aces Begins (Oct.3-16)
Oct 3-7	Book Fair
Oct 4	Evening Book Fair 6-8 pm
Oct. 5	PTO Fundraiser order forms due
Oct 6	Interims go home
Oct 6	Instrumental Students perform at FSK football game- 6 pm
Oct 7	Spirit Day!
Oct 9-15	Fire Prevention Week
Oct 10-14	National School Lunch Week
Oct 11	Student Banking
Oct 12	PTO Meeting- 7 pm- Media Center
Oct 14	1 st Grade Field Trip- Bear Branch
Oct 14	PTO Fall Fest- 6 pm-8 pm
Oct 17-21	National School Bus Safety Week
Oct 18	Bus Drivers and Assistants Recognition Day
Oct 18	Flu Mist- 1 st administration
Oct 20	Kindergarten Field Trip-Summers Farm
Oct 20	Chick-Fil-A PTO Fundraiser
Oct 21	Schools Closed for Students and 10 Month Staff- Professional Meeting Day
Oct 25	Student Banking
Oct 27	2 nd Grade Field Trip-Goucher College
Oct 27	Parent Conferences- 4:15-7:45pm
Oct 27	Volunteer Training- 6:30 pm-Cafeteria
Nov 3	Early Dismissal Day- 1:00 pm
Nov 3	Marking Period Ends
Nov 4	Spirit Day!
Nov 4	5 th Grade Field Trip-Philadelphia
Nov 6	Daylight Savings Time Ends
Nov 8	Student Banking
Nov 9	Report Cards Go Home
Nov 9	Parent Conferences- 4:15-7:45 pm
Nov 9	Volunteer Training- 6:30 pm-Cafeteria
Nov 13-19	American Education Week
Nov 14	Early Dismissal- 1:00 pm
Nov 14-18	School Psychology Week
Nov 15	Parent Conferences- 4:15-7:45 pm
Nov 15	Volunteer Training- 6:30 pm-Cafeteria
Nov 17	3 rd Grade Musical- 7 pm
Nov 18	Yankee Candle Fundraiser pick-up 5-8 pm-Cafeteria
Nov 21	Parent Conferences- 4:15-7:45 pm
Nov 21	Volunteer Training-6:30 pm-Cafeteria
Nov 22	Student Banking
Nov 23-25	Schools/Offices Closed Thanksgiving Break
Nov 28	Market Day pick-up 7-8 pm- Cafeteria
Nov 30	PTO Meeting- 7 pm- Media Center



Welcome New Students!

Kindergarten
Caitlyn Long

Third Grade
Kaya Rupp

Address Changes

Very often students' addresses change during the course of the school year, and parents/guardians are unaware of the procedures necessary to change their child(ren)'s records. Be advised that all address changes must be documented by an appropriate proof of residence as mandated by state guidelines. Acceptable documents for proof of residence include:

- A current rent receipt (dated within 60 days)
- A recent bill for a service delivered to the residence (electric, cable, water, sewer, land-line telephone, trash, etc. – dated within 60 days, we **can not** take cell phone bills, auto insurance bills, your license, paystubs, turnoff/termination notices)
- A mortgage statement/ bill (dated within 60 days)
- A signed settlement document (dated within 60 days)
- A property tax bill from the current fiscal year indicating "primary residence"
- A deed (must show house number and street name)
- A notarized Residency Verification Statement (can be obtained through the school office) accompanied by an acceptable proof of residence, as indicated above, for the owner/leasee of the property

Once the proper documentation has been received, the student's record will be updated.

Parent Pick up

For the safety of all of our children, it is imperative that everyone follows the procedures that have been established for parent pickup. If you are going to pick your student up at the end of the school day, you must send a note into school; your child's name will then be put on our end of the day list and the child will report to the parent pickup area at parent pickup dismissal.

Thank you for your understanding and cooperation

Important Reminders for Parent Drop off and Pick up

For the safety of our students, parents that have decided to park at the side of the building (the lot closest to the parent drop off area). Please be sure to walk your child(ren) across the drive using the crosswalk. Buses and cars come and go along the drive and for everyone's safety, all children must be accompanied on the crosswalk.

For the safety of our students and families using the larger parking lot, all children must be accompanied to and from the school using the crosswalk at the front of the building. At arrival and dismissal, adults and children must use the crosswalk to safely move across the drive.

For parents dropping off students in the car rider line, please pull your car up to the farthest end of the curb. This will allow as many as six cars to unload at the same time. In an effort to keep the line moving, parents are asked to remain in their vehicles and allow children to get out of the cars independently using the door on the curb side of the vehicle.

2011-2012 School Calendar Early Dismissal Dates

Please take notice of the eleven (11) early dismissals which are built into this year's calendar. The following dates are scheduled to have a 2 hour and 45 minute early dismissal (1:00 pm):

October 3	System-Wide
November 3	System-Wide
November 14	System-Wide
December 9	Elementary Students Only
December 23	System-Wide
February 10	Elementary Students Only
March 5	System-Wide
May 11	Elementary Students Only
June 14	System-Wide

There will be no Pre-K (Ms. Fagioli's class and Ms. Frosberg's class) on these dates.



2012-2013 School Bell No Changes!

Although many schools throughout the county will be experiencing a change in their daily schedule, we are happy to inform our Runnymede community that our school will not have any changes in the start and end times of our school day next year. That means that our students will continue to be welcomed into the school building between 8:55a.m. and 9:15 a.m. each morning, and that dismissal will again begin at 3:45 p.m. each afternoon.



Requesting Excused Absences for Family Vacations

Teachers often get requests for homework from parents when a vacation has been planned when school is in session. In addition to asking for homework from teachers, it is important to put your request for an excused absence in writing to an administrator - Mrs. Richards or Mrs. Benner. The portion of our Student Handbook that refers to vacation absences is stated below:

It is strongly recommended that parents plan vacation(s) for times when school is not in regular session. It is recognized, however, that occasionally students are absent for necessary or important family activities. When this occurs, it is the parents' responsibility to contact the principal in writing in advance to request an excused absence. Even though the absence is excused, students are required to make up work missed during that time. It is also required that you send in a note following the absence. Please list the date(s) of the absence, the child's name(s), and the reason for the absence.

Thank you Sponsors

The students & staff at Runnymede would like to say thank you to our sponsors for our take home folders:

J. M. Gaske, Inc.



Amy Logie

Westminster Transmission Service, Inc.

Mark Small's Used Car Factory

Michael S. Rosner, M.D.

Karen LoBue

Tony's Café & Pizzeria

Matthew A. Dow, D.D.S.

Tom Bolton

Taneytown Pharmacy

Wilson R. Bounds, Jr., CPA

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Nationwide Insurance

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Pure Image Hair & Nail Studio

Wendy Nusbaum

Bare Wood House

Tim Chiaruttini

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First Financial Federal Credit Union

Crystal Jones

R & J Custom Homes

Patrick Gill

Air Force Heating and Cooling Corp.

Lura C. Walls

Chaz's Used Auto Parts & Towing

Stephanie A. Myers

Long & Foster Realtors

Thank You PTO

Thanks to PTO for sponsoring our Agenda Books this year!



REGIONAL VOLUNTEER TRAINING SCHEDULE

Level II Volunteers (classroom helpers, chaperones, mentors, etc.) are required to attend an annual training session at least seven (7) school days prior to volunteering.

Oct. 3	William Winchester Elem.	6:00 pm
Oct. 5	Oklahoma Road Middle	9:00 am
Oct. 5	Eldersburg Elementary	9:30 am
Oct. 5	Manchester Valley High	3:00 pm
Oct. 5	Cranberry Station Elem.	6:00 pm
Oct. 11	Spring Garden Elem.	7:30 am
Oct. 11	Winters Mill High	6:00 pm
Oct. 13	Mechanicsville Elem.	9:00 am
Oct. 13	Manchester Valley High	6:00 pm
Oct. 17	New Windsor Middle	6:30 pm
Oct. 19	Sandymount Elementary	6:30 pm
Oct. 20	Northwest Middle	8:00 pm
Oct. 24	Carrolltowne Elementary	7:00 pm
Oct. 26	New Windsor Middle	7:00 pm
Oct. 27	Runnymede Elementary	6:30 pm

For a more complete list please refer to the Carroll County Public School website. Also, check with the training location to verify that there have been no changes in the schedule.

FROM THE HEALTH ROOM

Mrs. Mayne

I would like to wish everyone a healthy and happy fall season. It seems that it will be a very busy one, but hopefully the upcoming Flu-Mist vaccinations will alleviate flu-related illnesses. If your child does not participate in the Flu-Mist vaccination program at the school, please consult your child's doctor or the Carroll County Health Department regarding flu shots to protect your child this year. Please consider getting one for yourself as well.

Please remember to send a change of clothes with your child for their locker in case of a spill, mud, or bathroom accident. This will make it much easier for both you and me, as I won't have to contact you to leave where you are and bring them a change of clothing, and have them wait in the health room until it arrives.

Please be sure that your child is dressed appropriately for the weather, as it is warm one day and cool the next, this time of year. Your child should be wearing sneakers or other closed toe shoes to school for their own safety, as flip flops and sandals often cause children to fall and injure themselves while running.

Fluoride rinsing began the week of September 26th for students in grades 1-5. The rinse will be given once each week. If you want your child to participate in the program and have not filled out a permission slip, please have your child get one from my office.

If your child will need medication during the school year that must be administered during school hours, please contact me for a medication consent form. Only Children's or Junior Strength Ibuprofen or Acetaminophen can be given without a doctor's authorization (these medications require your signature only on a CCPS medication form). If your child needs emergency medication for any reason and you have not yet brought that to school, please do so as soon as possible so that we can provide the safest possible care for your child during the school day. **Students may not transport medications to and from school; it must be brought to the school by an adult.**

No Child Left Behind **Update for Parents**

Sweeping federal legislation for education entitled "No Child Left Behind" is now in effect across the country. Part of this new legislation requires that all school systems increase the number of highly qualified teachers employed by each school district.

This new legislation also increases a parent's right to know certification information about teachers. If you would like certification

information regarding your child's teacher, please write to:

Clyde Sterner
Carroll County Public Schools
125 North Court St.
Westminster, MD 21157

CARROLL COUNTY PUBLIC SCHOOLS **ADA ACCESSIBILITY STATEMENT**

The Board of Education of Carroll County does not discriminate on the basis of disability in employment or provision of services, programs or activities. Persons needing auxiliary aids and services for communications should contact the Office of Community and Media Relations at 410-751-3020 or publicinfo@carrollk12.org, or write to Carroll County Public Schools, 125 North Court Street, Westminster, Maryland 21157. Persons who are deaf, hard of hearing, or have a speech disability, use Relay or 7-1-1. Please contact the school system at least one (1) week advance of the date the special accommodation is needed.

Information concerning the Americans with Disabilities Act is available from the Director of Facilities or the Supervisor of Community and Media Relations. Raymond Prokop, Director of Facilities, 125 North Court Street, Westminster, MD 21157, (410)751-3177, Carey Gaddis, Supervisor of Community and Media Relations, 125 North Court Street, Westminster, Maryland 21157, (410)751-3020.

Notice of Non-Discrimination

The Carroll County Public Schools (CCPS) is firmly committed to creating equal employment and educational opportunities for all persons with regard to its employment practices and in the provisions of services, programs, and activities.

The CCPS does not discriminate on the basis of age, color, genetic information, marital status, mental or physical disability, ancestry or national origin, race, religion, sex, or sexual orientation. The CCPS provides non-discriminatory access to school facilities in accordance with its policies and regulations regarding the community

use of schools (including, but not limited to, the Boy Scouts).

The following person has been designated to handle inquiries regarding the non-discrimination policies: Gregory J. Bricca, Director of Research and Accountability, 125 North Court Street, Westminster, Maryland 21157, (410)751-3068.

PTO Highlights

Michele Patterson
PTO President

THANK YOU!! THANK YOU!! THANK YOU!!

I can not thank you enough for returning your Volunteer sign up forms. The PTO could not operate successfully without your help.

I wanted to update you on our Market Day fundraising totals. For September our school earned \$106.21 with 13 parents purchasing. Don't forget to use your \$5.00 coupon if you are a new customer. Help us earn extra bonus dollars by entering your email address online at marketday.com/connect before October 22, 2011.

Our Yankee Candle fundraiser has started! This is our biggest fundraiser of the year. Please help support our school by showing your friends and family. Remember Yankee Candles make great holiday gifts! Our goal is to raise \$5500.00. The proceeds raised are used to help fund our budget, family social events, and assemblies for our students. Any extra money will be used towards larger projects to be announced.

The Runnymede fall fest will be held on Friday, October 14th from 6-8, please come and have a good old fashion time. RSVP as soon as possible.

Thank you for your support!

Important dates to remember

October 3 - Market Day Pick up at 7:00 pm
October 5 - Yankee Candle Sales end
October 5 - Pizza Hut Night in Taneytown
October 12- Executive/General Board Meeting at 7:00 pm
October 14- Fall fest 6 pm-8 pm
October 20- Chick-Fil-A monthly fundraiser
November 1 - Salsarita's Fundraiser
November 4 - Market Day Pick up at 7:00 pm

Musical Note

Congratulations and "Thank You" to seventeen 5th grade students who sang at the American Legion's commemoration of the 10th anniversary of 9/11. It was a beautiful day, and although it was difficult to hear our students because of the microphone system, our Honors Chorus performed very well.

They looked awesome in their new vests that had been made by volunteers at Morgan Stanley Smith Barney for their Global Volunteer Project this year. Thanks to our parent, Coleen Kramer, who organized this project with 33 employees who contributed over 100 hours of their time at sewing machines and ironing boards for "Vests for Success". Thank you to another parent, Lisa Davis, who got the materials and patches together to complete the project. It is so exciting to see how this project turned out. Even the back has been screen printed by Teamzilla of Taneytown with the words "Make a Joyous Noise". We will!

Honors Chorus invitations have gone to students in 4th and 5th grade who have demonstrated a love of singing as well as showing respectful, responsible behavior at Runnymede. The first 40 students in each grade who are responsible and return their permission slips quickly will be accepted, while the rest will be placed on a waiting list. There are many great singers at our school!

The next scheduled community event will be on Friday, October 14 as we lead the singing of American folksongs at our PTO's Fall Fest and sing along. The Fall Fest begins at 6:00, and the singing begins at 7:00. Chorus students who have permission to attend will assemble near the hay bales at 6:55 wearing their own "country clothing" such as straw hats, bandanas, plaid shirts, and blue jeans. Honors Chorus vests will be distributed for students to wear as they arrive to sing. See you there!

If you would like more information about Honors Chorus or Mrs. Sirian's music class, in general, check out her website. Go to the CCPS homepage, under the schools tab, click on school websites, click on Runnymede, click on teacher websites and click on Mrs. Sirian.

Cafeteria News

Mrs. Farkas

Kindergarten Parent Reminder

As of October 4th we began to sell snack to your children during their lunch time. Snack is called during the last 10 Minutes of their lunch period, and they must have money with them to purchase. The price range for snack is .50¢ to .75¢. All of our snack items meet a requirement of less than 9 grams of fat, 2 grams of Saturated Fat, and 5 grams of Sugar. Below is a list of the snacks we offer and prices.

Snack Prices

Cookie - .25
Ice Cream - .75
Mini Ice Cream Sandwich - .50
Fruit Snacks - .75
Whale crackers - .50
Chips & Popcorn- .75
Soft Pretzels:
Sm. - .50, Lg. - .75

We serve breakfast daily

Parents please remember that we serve breakfast here at Runnymede, so on those busy mornings when things aren't coming together for you as they should, send them to us to feed. Check out the back of our lunch menu for our daily breakfast menu. Breakfasts are \$1.25, reduced is .30¢ and Children eligible for free meals, are entitled to a free breakfast as well.

Important information for Parents Pre paying for Meals

As a convenience to our Parents, please remember that you may purchase meals direct from the Cafeteria either daily or in advance. Advance meal purchases are most helpful to avoid the lost and forgotten money, and they help to speed up our lunch lines too! We accept cash or personal checks. For advance meals please make the check amount for an exact number of meals you wish to purchase, as it is sometimes difficult to return change to the students, (example: 20 meals x \$2.00 = \$40.00). Advanced Meals may be purchased in increments of 5 but no more than 20 at a time per child. Parents, it's important to remember and understand that when you send money into the cafeteria that you

are actually purchasing meals and not sending money into an account, for the student to use as needed. Please indicate on your check or in a note, if you are purchasing advance Breakfast or Lunches, due to the difference in price. Reduced meals may be purchased in advance as well. Meals once purchased are **non-refundable** and cannot be switched to a different type of meal (example: Lunch credits cannot be used for Breakfast or snack). Please give me a call if you have questions, I will be happy to help! Please use the form included below to place your order.

Elementary Prepaid Meal Form (Limit - 20 meals per line)

Student's Name _____

Student's Grade _____

Regular Lunch _____ x \$2.00 = \$_____

Reduced Lunch _____ x \$.40 = \$_____

Regular Breakfast _____ x \$1.25 = \$_____

Reduced Breakfast _____ x \$.30 = \$_____

(Only available at breakfast serving schools)

Prepaid meals purchased are non-refundable and are not carried over from year-to-year. Your child's cafeteria manager will take reasonable care to prevent a large number of unused prepaid meals for your child.

Soaring Toward A Bright Tomorrow

