

Memorandum



hord | coplan | macht

To: Contractors
From: HESS Construction + Engineering Services, Inc.
Date: 2/4/2011
Re: Project Awareness Event for the Upcoming Mount Airy Middle School Replacement Project

On behalf of Carroll County Public Schools, HESS Construction + Engineering Services will be hosting a **Project Awareness Event** for the upcoming **Mount Airy Middle School Replacement Project**, to be held at the existing Mount Airy Middle School, located at 102 Watersville Road, Mt. Airy, Maryland, 21771 on **Tuesday, February 15, 2011**, from **5:00 – 7:00pm**. This event will be held in the school's cafeteria, entrances are on the east and rear sides of the building.

The scope of this project includes the construction of a new 111,000 square foot facility to be built on the existing Middle School site, with subsequent demolition of the existing school following occupancy of new building. Associated site work involves phased development of the entire school campus, including new parking lots, bus loop, and athletic fields. The project scope will include several sustainable design elements, including: geothermal system and other enhanced energy performance elements, accommodations for alternative transportation, design that maximizes open space, storm water quality control, and water efficiency, use of recycled material and responsible waste management, and enhanced indoor environmental quality. These green elements will be in compliance with USGBC LEED prerequisites and credits necessary to obtain LEED Silver certification.

The purpose of this event is to raise awareness within the trade contractor community about this exciting project, and provide interested bidders with information about the anticipated project scope, timeline, and procurement procedures necessary to bid on this project. Attendees will include representatives from **Carroll County Public Schools**, HESS (Project Construction Manager-at-Risk) and **Hord Coplan Macht** (Project Architect), who will be available to address questions and inquire about the project as presented by the attendees. Progress construction drawings and building renderings will be on display for review.

We strongly encourage all interested trade contractors, including Certified Minority Business Enterprises, to attend this event. This is an excellent opportunity for contractors to receive knowledge that assist them in their efforts in pursuing this project. We look forward to seeing all those in attendance.

NOTE: If severe weather conditions exist on the day of the event, please contact HESS at (301) 670-9000 or check HESS's website at www.hessedu.com under subcontracting opportunities to verify the status if event postponement.

Best Regards,

Todd Ward, LEED AP
HESS Project Executive