

Cranberry Station Elementary School PTA Volunteer Form

Cranberry Station Elementary School Parent Teacher Association coordinates volunteer efforts for school activities and raises funds to support school programs that further enrich the experience of all students. Parent volunteers may help with one activity or many. We appreciate any time you can give and will be flexible with your schedules! Volunteering need not be a huge time commitment. We even have tasks that can be done at home. Volunteers must be at least 18 years old.

	Volunteer 1
Name:	
Phone:	Home: _____ Work: _____ (list if okay to call) Other: _____
E-mail:	

	Volunteer 2
Name:	
Phone:	Home: _____ Work: _____ (list if okay to call) Other: _____
E-mail:	

Name 1	Name 2	
		I am willing to help with the following:
<input type="checkbox"/>	<input type="checkbox"/>	Birthday Book Program - (20 minutes before school starts 1 or more days per week) to take birthday child(ren) from classroom to choose birthday book and then return to classroom. Flexible schedule coordinated by Chairperson.
<input type="checkbox"/>	<input type="checkbox"/>	Scholastic Book Fair (11/3 -11/11) Volunteers needed during day and 1 evening to assist students with book selection, cashiers, set up and take down. Flexible hours!
<input type="checkbox"/>	<input type="checkbox"/>	Social Committee – need a chairperson and volunteers to help with organization, set up, clean up, etc. depending on monthly activity. You do not need to help with all activities.
<input type="checkbox"/>	<input type="checkbox"/>	Hospitality Committee – need a chairperson and volunteers. Donate food items for fall teacher dinner in November and spring teacher appreciation lunch in April or May. Volunteers to help with set up, serving, and clean up.
<input type="checkbox"/>	<input type="checkbox"/>	Membership Committee – volunteers to assist PTA Secretary with recruitment, membership cards, etc. Sept/October
<input type="checkbox"/>	<input type="checkbox"/>	Variety Show – January 20, 2012 - need a chairperson and volunteers to coordinate act, stage crew, etc.
<input type="checkbox"/>	<input type="checkbox"/>	Back to School Supply Kits – volunteers needed in May/June to assist with order collection and processing. Volunteers needed in August to unpack and deliver kits to classrooms.
<input type="checkbox"/>	<input type="checkbox"/>	Market Day Fundraiser – volunteers to assist chairperson with monthly delivery of foods. Unpacking of boxes, organizing tables, review orders with customer at pick up
<input type="checkbox"/>	<input type="checkbox"/>	Box Tops for Education – volunteers to trim and package Box Tops collected by students for 1/4ly submission. Assist with contest development and execution.
<input type="checkbox"/>	<input type="checkbox"/>	Holiday Shoppe (December 18 – 22) - volunteers needed for set up, clean up, assist students with selections, and cashiers during day and 1 evening event. Flexible hours – whatever time you have!
<input type="checkbox"/>	<input type="checkbox"/>	Restaurant Night – chairperson and volunteers to coordinate and publicize event nights at area restaurants. Hoping for monthly events. Volunteer for 1 or more.
<input type="checkbox"/>	<input type="checkbox"/>	Mother’s Day Flower Sale (May 2012) – volunteers to help with set up, delivery, clean up in MAY 2012.
<input type="checkbox"/>	<input type="checkbox"/>	Spring Carnival MARCH 24, 2012 – need chairperson and volunteers for multiple areas. Please see details in welcome pack. I will send out detailed volunteer sign up for the Carnival in January.
<input type="checkbox"/>	<input type="checkbox"/>	You may call me as needed for help with anything, if I am available. May include making photocopies, make phone calls, assemble information packets, proofread newsletter, etc.

You will receive additional information and requests for specific assistance via details sent home with students, phone calls, Alert Now or the PTA newsletter.

STUDENT INFO (Please list **each** child you have at Cranberry Station Elementary School)

Name (First & Last)	Grade	Teacher
_____	_____	_____
_____	_____	_____
_____	_____	_____

THANK YOU! Please use back of form for comments or additional information.